

**TOWN OF SOUTHEAST
GP-0-24-001
CONSTRUCTION OVERSITE PROGRAM
Part VI.D.3 through VI.D.9,
Part VIII.A.5., Part IX.A.5., Part IX.A.6.c through IX.A.6.d.**

Reviewed and Updated November 14, 2025

I. Applicability

- A. The Town of Southeast construction site stormwater control program applies to all construction sites that disturb more than 5000 SF:
 - 1. Applicable projects require coverage under the NYSDEC General Permit for Stormwater Discharge from Construction Activity (CGP-0-25-001 or latest edition);
 - 2. Applicable projects require submission of an NOI and SWPPP:
 - a. Projects that disturb between 5,000 SF and 1 acre require an Erosion Control SWPPP;
 - b. Projects that disturb over 1 acre require a SWPPP with post construction stormwater controls.

II. Application Process

- A. Applicable projects require an application for an Erosion Control Permit from the Town of Southeast (Ref. Town Code §119); and submission of an NOI and SWPPP in accordance with the requirements of CGP-0-25-001 which is reviewed by the Town as the regulating MS4;
- B. The Town of Southeast has established a procedure for submitting applications to obtain permit coverage. This procedure is documented and included as Attachment 1 to this document. The procedure is provided to all applicants with projects that meet the applicability requirements.

III. Review of Applications

- A. Applications received, processed, and reviewed by the Town's MS4 Coordinator and, if required, by the Town Engineer:
 - 1. The MS4 Coordinator has received a minimum four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity. This training must be completed within three years of the EDC and every three (3) years thereafter. This is documented in the SWMP Plan. The MS4 Coordinator may review Erosion Control SWPPPs;
 - 2. The Town Engineer is a licensed Professional Engineer in the State of New York and is therefore a qualified professional. The Town Engineer reviews SWPPPs with post construction Stormwater Management Practices

Construction Oversight Program

(SMPs):

- a. All post-construction SMPs must meet the sizing criteria contained in the CGP-0-25-001 and NYS Stormwater Management Design Manual (SWMDM) 2024 or latest edition;
 - b. Post-construction SMPs must be designed in conformance with Chapter 10 of the NYS SWMDM for Enhanced Phosphorus Removal Design Standards.
 - c. Where soil disturbance activity has temporarily or permanently ceased, the applicant of soil stabilization measures must be initiated by the end of the next business day and completed within seven (7) days. The soil stabilization must be in conformance with NYS Standard and Specifications for Erosion and Sediment Control (E&SC) 2015 or latest edition.
 - d. Inspection requirements and frequency by a qualified inspector shall be as required by CGP-0-25-001.
 - e. Deviations from the performance criteria of the NYS SWMDM 2024 must demonstrate that they are equivalent;
 - f. The SWPPP must contain an operation and maintenance (O&M) plan that includes inspection and maintenance schedules and actions to ensure continuous and effective operation of each post-construction SMP. The SWPPP must identify the entity that will be responsible for the long-term operation and maintenance of each practice.
- B. SWPPP reviews are documented in the Town's SWMP Plan;
 - C. If the application is reviewed and deemed complete, the Town's reviewer will establish an amount to be set for an erosion control and site restoration bond;
 - D. Upon approval of the application, the Town's MS4 Coordinator will sign the MS4 Acceptance Form;
 - E. The Town's MS4 Coordinator will notify the Applicant of approval in writing, forward the signed MS4 Acceptance Form, and advise the Applicant of the required bond amount;
 - F. The Applicant provides verification that the required bond has been posted and provides a copy of the NYSDEC Letter of Authorization of Permit coverage and SPDES Permit ID number within 5 days of receipt;
 - G. The Applicant may then request scheduling of a pre-construction meeting.

IV. Construction Site Prioritization

- A. High priority construction sites include construction sites:
 1. With a direct conveyance (e.g., channel, ditch, storm sewer) to a surface water of the State that is:
 - a. Listed in Appendix C with silt/sediment, phosphorus, or nitrogen as the pollutant of concern;
 - Bog Brook Reservoir;
 - Diverting Reservoir;
 - East Branch Reservoir;
 - Middle Branch Reservoir;

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- b. Classified as AA-S, AA, or A (mapped in accordance with Part IV.D.1.e.ii.a); or
 - c. Classified with a trout (T) or trout spawning (TS) designation (mapped in accordance with Part IV.D.1.e.ii.a);
 - d. Within fifty (50) feet of any rivers or streams (mapped in accordance with Part IV.D.1.e.ii.b).
- B. All other construction sites are considered low priority;
 - C. The Town shall include construction projects that disturb between 5,000 sf and one (1) acre as part of the Construction Site Inventory. Such projects shall be low priority construction sites.
 - D. Within thirty (30) days of when a construction site becomes active, the Town will prioritize those construction sites and maintain a record of prioritization as part of the Construction Site Inventory;
 - E. Annually, after the initial prioritization, the Town will update the construction site prioritization in the inventory based on information gathered as part of the construction oversight program.
 - F. The Town will comply with the inspection requirements that apply to that prioritization.

V. Pre-Construction Meeting

- A. Prior to commencement of construction activities, the Applicant must request, and the Town will ensure, that a pre-construction meeting is conducted. The date of the pre- construction inspection/meeting will be documented in the Construction Site Inventory. The owner/operator listed on the CGP NOI (if different from the MS4 Operator) or representative, the MS4 Operator representative, contractor(s) responsible for implementing the SWPPP for the construction activity, and the qualified inspector (if required for the construction activity by Part IV.C. the CGP) must attend the meeting in order to:
 - 1. Confirm the approved project has received coverage under the CGP or an individual SPDES permit;
 - 2. Verify contractors and subcontractors selected by the owner/operator of the construction activity have identified at least one individual that has received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District or other endorsed entity as required by the CGP and Part VI.D.3.d;
 - 3. Review the construction oversight program and expectations for compliance;
 - 4. A record of the pre-construction meeting will be documented and retained with the MS4 Coordinator and/or Building Department.

VI. Construction Site Inspections

- A. The Town will require that owner/operator inspections as required in the CGP are conducted, and where required are conducted by a qualified professional. Owner/operator inspection reports will be provided to the Town MS4

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- Coordinator;
- B. The Town will conduct compliance inspections on active construction sites on a periodic basis or if they have been advised of a deficiency;
 - C. The Town will ensure individuals responsible for construction site inspections receive the four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity and document the completion of this requirement in the SWMP Plan. Individuals who meet the definition of a qualified professional or qualified inspector are exempt from this requirement;
 - D. At a minimum, the Town will annually inspect all sites with construction activity identified in the inventory during active construction after the pre-construction meeting or sooner if deficiencies are noted that require attention:
 - 1. Follow up to construction site inspections must confirm corrective actions are completed within timeframes established by the CGP and the MS4 Operator's ERP.
 - 2. High priority construction sites shall be inspected during active construction after the pre-construction meeting per the following:
 - a. Once every ninety (90) days; or
 - b. Once every six (6) months if weekly Inspection reports by a qualified inspector are regularly submitted to the MS4 Coordinator.
 - E. MS4 compliance inspections will be documented using the Construction Site Inspection Report Form (Appendix D) or an equivalent Form containing the same information in the completed Construction Site Inspection Reports in the SWMP Plan. Additionally, a record of inspection will be documented in the Construction Site Inventory.

VII. Construction Site Close Out

- A. The Town will ensure a final construction site inspection is conducted and documentation of the final construction site inspection will be recorded in the Construction Site Inventory and maintained with the MS4 Coordinator. The final construction site inspection must be documented using the Construction Site Inspection Report Form (Appendix D), or an equivalent form containing the same information, or accept the construction site owner/operator's qualified inspector final inspection certification required by the CGP;
- B. The Notice of Termination (NOT) must be signed by the MS4 Operator as required by the CGP for projects determined to be complete. The NOT must be signed in accordance with Part X.J of the General Permit;
- C. Projects with post construction SMPs are required to provide maintenance agreements and maintenance easements to ensure compliance with the required post construction operation and maintenance prior to execution of the NOT;
- D. Projects with post construction SMPs are required to provide a stormwater maintenance bond and escrow to guarantee post construction maintenance inspections.

VIII. Construction Site Inventory and Tracking

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- A. The Town will maintain an inventory of all applicable construction sites (Part VI.D.1.a.) in the SWMP Plan. The following information must be included in the inventory:
 - 1. Location of the construction site;
 - 2. Owner/operator contact information, if other than the MS4 Operator;
 - 3. Receiving waterbody name and class (mapped in accordance with Part IV.D.1.e.ii.a);
 - 4. Receiving waterbody WI/PWL Segment ID (mapped in accordance with Part IV.D.1.e.ii.b);
 - 5. Prioritization (high or low) (Part VI.D.5.);
 - 6. Construction project SPDES identification number;
 - 7. SWPPP approval date; and,
 - 8. Inspection history, including dates and ratings (satisfactory, marginal, or unsatisfactory, when available).
- B. Annually, the MS4 Operator (the Town) will update the inventory if construction projects are approved or completed.

IX. Public Reporting of Construction Site Complaints

- A. The process for receiving and responding to construction site complaints is documented in the Emergency Response Plan;
- B. The Town will document in the SWMP Plan an email or phone number (with message recording capability) for the public to report complaints related to construction stormwater activity;
- C. The Town documents Reports of Construction site complaints in the SWMP Plan with the following information:
 - 1. Date of the report;
 - 2. Location of the construction site;
 - 3. Nature of complaint;
 - 4. Follow up actions taken or needed;
 - 5. Inspection outcomes and any enforcement taken.

X. Training Provisions for Construction Oversight Procedures

- A. Construction Site Inspections for the Town will be done by the Town Engineer or Staff trained in the Construction Oversight Procedures and having received 4 hours of NYCDEP endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, other Department endorsed entity;
- B. The names, titles, and contact information for the individuals who have received construction oversight training and update annually;
- C. Procedures to ensure those involved in the construction activity itself (e.g., contractor, subcontractor, qualified inspector, SWPPP reviewers) have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity.

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XI. Review and Updating of the Construction Oversight Procedures

- A. Annually, by April 1, the Town will review and update the construction oversight procedures (Part VI.D.3.a.) and document the completion of this requirement in the SWMP Plan.

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Town of Southeast
Procedures and Policies for Inspection and Maintenance Programs and Bonds

The following document summarizes the Town of Southeast's requirements with regards to Stormwater Inspection and Maintenance Programs and sets forth the standard practices and procedures for compliance with these provisions. Individual projects may vary from these practices based on their complexity.

§ 119-13 Maintenance agreement. [Note: same requirements as § 123-48D.(2)(a)]

The applicant shall submit a plan for ownership, construction, operation and maintenance of stormwater facilities. This plan shall provide for the inspection, operation and maintenance of each and every component of such facilities and shall specify the methods and procedures to be used to provide and ensure the funds required for such inspection, operation and maintenance and who will be responsible therefor. A four-year performance guaranty shall be provided for the entire stormwater management system by the developer to cover any modifications, corrections, or material failures. In addition, the developer shall fund or otherwise guarantee an inspection and maintenance program for a period of no less than 10 years. The Town may require the creation of a stormwater drainage special district to collect revenue and to fund inspection, operation and maintenance of such facilities under the coordination of the Town Engineer and/or MS4 Coordinator.

1. All projects subject to Chapter 119 are required to comply with the above condition.
2. Projects require the attached standard "Maintenance Agreement" and "Easement Agreement." **Fully executed copies*** must be filed with the Planning Board Secretary. ***See attached for directions***
3. The four-year performance guarantee shall be held as a bond by the Town Clerk and shall be based on the Town Engineer's estimate of construction costs.

PROCESS FOR EXECUTING AND FILING STORMWATER MANAGEMENT FACILITIES INSPECTION AND MAINTENANCE AND EASEMENT AGREEMENTS

Stormwater Management Facilities **Maintenance Agreement**

1. Applicant completes the form and attaches Metes and Bounds Property Description (part of the Deed to your property) as “Schedule A” as stated in first **WHEREAS**
2. Applicant has their signature on Agreement notarized.

Stormwater Management Facilities **Inspection and Maintenance Easement**

1. Applicant completes form and attaches Metes and Bounds Property Description (part of the Deed to your property) as “Schedule A” as stated in first **WHEREAS**
2. Applicant completes **FORM TP-584** available on New York State Department of Taxation and Finance Website <https://www.tax.ny.gov/>
3. Applicant has their signature on Easement Notarized.

Both Agreements

1. Applicant sends the agreements and associated documents to the Town Supervisor at 1360 Route 22, Brewster, NY 10509
2. Once agreements are approved by the Town Attorney, the Supervisor’s Office will sign and have the documents notarized. Please contact the Supervisor’s Office at 845-279-5345 with questions.
3. Town Supervisor’s Office will return the notarized documents to the applicant.

APPLICANT FILES DOCUMENTS WITH THE PUTNAM COUNTY CLERK’S OFFICE. THE COUNTY CLERK WILL REQUIRE ALL ATTACHMENTS BE INCLUDED AND ALL SIGNATURES BE NOTARIZED.

Stormwater Maintenance Plan developed to show plans for ongoing maintenance of post-construction stormwater practices must also be submitted to the Town with these documents.

AN ESCROW CHECK in one of the following amounts, made payable to “Town of Southeast,” must be submitted to the MS4 Administrator to establish an escrow account:

Minor projects (with less than 5 acres of disturbance) = \$750;

Major Projects (with more than 5 acres of disturbance) = \$1,500.

COPIES OF ALL FULLY EXECUTED DOCUMENTS and FILING RECEIPT FROM COUNTY CLERK

MUST BE SUBMITTED TO BOTH:

MS4 Administrator
1 Main Street
Brewster, NY 10509

Town Clerk
1360 Route 22
Brewster, NY 10509

(WITH ABOVE MENTIONED ESCROW CHECK)

ANNUAL INSPECTION & MAINTENANCE REPORT. The property owner or their representative must submit each year Inspection Reports by February 15 of every year. Reports must be filed with the MS4 Administrator and are available on the NYS Department of Environmental Conservation Website: <https://dec.ny.gov/environmental-protection/water/water-quality/stormwater/construction-stormwater-toolbox>
The first report is due on the February 15 that falls **one year after** Maintenance Agreement and Easement are accepted by the Town of Southeast.

STORMWATER MANAGEMENT FACILITIES
INSPECTION AND MAINTENANCE EASEMENT

THIS EASEMENT, made this ___ day of _____, 20__ by _____ having an office at _____, _____, ___ (the “Grantor”) in favor of the **TOWN OF SOUTHEAST**, a municipal corporation having an office at Town Hall, 1360 NYS Route 22, Brewster, New York 10509 (“Grantee”).

WITNESSETH:

WHEREAS, Grantor is the current premises located in the Town of Southeast, County of Putnam and State of New York, commonly known as _____, and shown on the Town of Southeast Tax Map as _____, and described by metes and bounds on **Schedule A** annexed hereto (the “Premises”); and

WHEREAS, site development plan approval for the Premises was granted by the Town for land development activity at the Premises, in connection with which stormwater management facilities (the “Facilities”) as required have been constructed and installed on the Premises in accordance with the Town Code of the Town of Southeast (the “Code”); and

WHEREAS, as a condition to the issuance of such approval the Code further requires Grantor to execute this Easement and record the same in the Office of the Putnam County Clerk.

NOW, THEREFORE, for valuable consideration received, the Grantor hereby agrees as follows:

1. Grantor does hereby grant unto Grantee, its successors and assigns forever, a perpetual easement and right-of-way (but Grantee shall have no obligation), to enter upon the Premises in order to access the Facilities at reasonable times and in a reasonable manner for periodic inspection by Grantee, with notice given to Grantor of periodic inspection a minimum of 24 hours prior to entry, to ensure that the Facilities are maintained in proper working condition to meet design standards and any other provisions established by the Code in effect as of the date of this Easement and as amended hereafter and all applicable New York State Department of Environmental Conservation (“NYSDEC”) regulations, standards and guidelines, as the same may be amended from time to time.

2. The Grantee is further authorized to undertake such steps as are reasonably necessary for the construction, preservation, continuation or maintenance of the Facilities for the Premises in the event the Grantor or current owner has failed to construct or maintain the stormwater control measures in accordance with the project plan for the Facilities, applicable NYSDEC regulations, standards and guidelines, or has failed to undertake corrective action specified by the Town of Southeast Stormwater Management Officer (“SMO”) or his/her duly authorized deputy, agent or representative, all in accordance with a certain Stormwater Management Facilities Maintenance Agreement executed by Grantor and the Grantee of even date herewith.

SCHEDULE A
[Description]

STORMWATER MANAGEMENT FACILITIES
MAINTENANCE AGREEMENT

THIS AGREEMENT, made this ___ day of _____, 20__ by _____, being the owner of the premises known as _____ located at _____, Brewster, New York 10509 (the “Owner”) in favor of the **TOWN OF SOUTHEAST**, a municipal corporation having an office at Town Hall, 1360 NYS Route 22, Brewster, New York 10509 (“Town”).

WITNESSETH:

WHEREAS, Owner is the current owner of premises located in the Town of Southeast, County of Putnam and State of New York, commonly known as _____, shown on the Town of Southeast Tax Map as _____, and described by metes and bounds on **Schedule A** annexed hereto (the “Premises”); and

WHEREAS, site development plan approval for the Premises was granted by the Town for land development activity at the Premises, in connection with which stormwater management facilities (the “Facilities”) as required have been constructed and installed on the Premises in accordance with the Town of Southeast Code (the “Code”) and New York State Department of Environmental Conservation (“DEC”) Regulations; and

WHEREAS, as a condition to the issuance of such approval the Code further requires Owner to execute a maintenance agreement if required by the Town’s Stormwater Management Officer (“SMO”) and record the same in the Office of the Putnam County Clerk.

NOW THEREFORE, for valuable consideration received, the Owner and the Town hereby agree as follows:

1. The Owner, or upon Owner’s conveyance of the Premises, its successors and assigns, shall at all times properly operate and maintain all Facilities and all related systems of stormwater treatment and control in accordance with the provisions of the Code and applicable DEC regulations, standards and guidelines, as the same may be in effect and as the same may be amended from time to time.

2. In accordance with the terms and conditions of a Stormwater Management Facilities Inspection and Maintenance Easement (“Easement”) of even date herewith, to be recorded in the Putnam County Clerk’s Office, Owner has granted unto the Town, its successors and assigns forever, a perpetual easement and right-of-way to enter upon the

Premises in order to access the Facilities at reasonable times and in a reasonable manner for periodic inspection by the Town, with notice given to Owner a minimum of 24 hours prior to entry, to ensure that the Facilities are maintained in proper working condition to meet design standards and any other provisions established by the Code in effect as of the date of the Easement and as amended hereafter.

3. This agreement shall not confer upon the Town any duty or obligation to fix or maintain the Facilities. Further, the Town's acceptance of any rights pursuant to this Agreement and any applicable provisions of the Code of the Town of Southeast shall not be deemed or construed as acceptance by the Town of any duty or obligation to fix or maintain the Facilities.

4. The Owner, or upon Owner's conveyance of the Premises, its successors and assigns, shall be bound to the maintenance provisions depicted in the approved project plans for the Facilities, which plans are available in the Office of the Building Inspector of the Town of Southeast, in accordance with all applicable provisions of the Code and the DEC regulations, standards and guidelines.

5. The Owner, or upon Owner's conveyance of the Premises, its successors and assigns, shall maintain, clean, repair, replace and continue the stormwater control measures for the Facilities as necessary to ensure effective stormwater control measures consistent with the aforementioned plans, in accordance with all applicable provisions of the Code and the DEC regulations, standards and guidelines, as the same may be currently in effect and as may be amended from time to time.

6. The Owner, or upon Owner's conveyance of the Premises, its successors and assigns, shall be responsible for all expenses related to the maintenance of the stormwater control measures for the Facilities.

7. The Owner, or upon Owner's conveyance of the Premises, its successors and assigns, shall provide for the periodic inspection of the stormwater control measures for the Facilities, not less than once in every five-year period (or at such frequency as set forth in the operation, monitoring and maintenance plan approved by the Planning Board), to determine the condition and integrity of the measures. A professional engineer licensed by the State of New York shall perform such inspection. The inspecting engineer shall prepare and submit to the SMO, within thirty (30) days of the inspection, a written report of the findings, including recommendations for those actions necessary for the continuation of the stormwater control measures for the Facility.

8. The Owner, or upon Owner's conveyance of the Premises, its successors and assigns, shall not authorize, undertake or permit alteration, abandonment, modification or discontinuation of the Facilities' stormwater control measures except in accordance with prior written approval of the SMO.

9. The Owner, or upon Owner's conveyance of the Premises, its successors and assigns, shall promptly undertake necessary repairs and replacement of the Facilities' stormwater control measures at the direction of the SMO or in accordance with the recommendations of the inspecting engineer upon notice from the SMO. Any such notice

shall be sent to Owner by certified mail to the address for such Owner as shown on the records of the Town Assessor. The Owner shall have thirty five (35) days from the mailing of such notice to (a) complete or timely commence corrective action or (b) appeal any such determination to the Town Board. The Owner may appeal any final determination of the Town Board pursuant to Article 78 of the New York Civil Practice Laws and Rules.

10. In the event that the Owner is (a) duly notified by the SMO to undertake such corrective action or maintenance pursuant to Paragraph 9, above, and (b) either (i) does not appeal said notification or (ii) the SMO determination is upheld by the Town Board or a court of competent jurisdiction, and the Owner fails to undertake such corrective action or maintenance in accordance with the project plans or has failed to undertake corrective action specified by the SMO or by the inspecting engineer, the SMO is authorized to undertake such steps as reasonably necessary for the construction, preservation, continuation or maintenance of the Facilities' stormwater control measures. The Facilities owner shall be responsible to reimburse the Town for funds expended to compensate for services rendered to the Town under the Code. In the event of failure to reimburse the Town for such fees, the Town may seek recovery in the manner provided by law.

11. Any damage to the Facilities caused by the Town in inspecting the said stormwater control system shall be restored, repaired or otherwise remedied by the Town. Owner shall be compensated by the Town for any expenses paid as a result of damage caused by the Town, including damage caused by the SMO, in inspecting the said stormwater control system.

12. In the event that the DEC serves a notice of violation upon the Town, brings an administrative complaint against the Town and/or commences a civil suit against the Town due to an alleged violation of the SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems, and such notice of violation, administrative complaint or civil suit is a result of, due to a consequence of or the outcome of any action by the Owner, or its successors or assigns, in violation of any of the provisions of this Agreement, the Code or the DEC regulations, standards and guidelines, the Owner or its successors or assigns shall indemnify and hold harmless the Town for any and all fines, damages or penalties imposed by the DEC upon the Town.

13. Owner hereby covenants that the Owner is seized of the Premises in fee simple and has good right to execute this Agreement; shall do nothing in the Premises which would prevent, impede or disturb the full use and intended purpose of this Agreement; and shall execute and deliver any further documents reasonably necessary to assure the benefits of this Agreement to the Town.

SCHEDULE A
[Property Description]

SPDES GENERAL PERMIT FOR STORMWATER DISCHARGES From CONSTRUCTION ACTIVITY
Permit No. GP- 0-20-001.

To:

Town of Southeast Building Inspector
Town of Southeast Highway Superintendent

From:

Town of Southeast MS4 Coordinator

See below – must be done by a qualified inspector if disturbance is over 1 acre. If an applicant is proposing to have these inspections done by someone other than the engineer, we should confirm that person can meet the Qualified Inspector Criteria.

C. Qualified Inspector Inspection Requirements

The owner or operator shall have a qualified inspector conduct site inspections in conformance with the following requirements:

[Note: The trained contractor identified in Part III.A.6. and IV.B. of this permit cannot conduct the qualified inspector site inspections unless they meet the qualified inspector qualifications included in Appendix A. In order to perform these inspections, the trained contractor would have to be a:

- licensed Professional Engineer,
- Certified Professional in Erosion and Sediment Control (CPESC),
- New York State Erosion and Sediment Control Certificate Program holder
- Registered Landscape Architect, or
- someone working under the direct supervision of, and at the same company as, the licensed Professional Engineer or Registered Landscape Architect, provided they have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil and Water Conservation District, or other Department endorsed entity].

1. A qualified inspector shall conduct site inspections for all construction activities identified in Tables 1 and 2 of Appendix B, with the exception of:

- a. the construction of a single family residential subdivision with 25% or less impervious cover at total site build-out that involves a soil disturbance of one (1) or more acres of land but less than five (5) acres and is not located

in one of the watersheds listed in Appendix C and not directly discharging to one of the 303(d) segments listed in Appendix E;

b. the construction of a single family home that involves a soil disturbance of one (1) or more acres of land but less than five (5) acres and is not located in one of the watersheds listed in Appendix C and not directly discharging to one of the 303(d) segments listed in Appendix E;

c. construction on agricultural property that involves a soil disturbance of one (1) or more acres of land but less than five (5) acres; and

d. construction activities located in the watersheds identified in Appendix D that involve soil disturbances between five thousand (5,000) square feet

Definition of Qualified Inspector:

Qualified Inspector - means a person that is knowledgeable in the principles and practices of erosion and sediment control, such as a licensed Professional Engineer, Certified Professional in Erosion and Sediment Control (CPESC), Registered Landscape Architect, New York State Erosion and Sediment Control Certificate Program holder or other Department endorsed individual(s).

It can also mean someone working under the direct supervision of, and at the same company as, the licensed Professional Engineer or Registered Landscape Architect, provided that person has training in the principles and practices of erosion and sediment control. Training in the principles and practices of erosion and sediment control means that the individual working under the direct supervision of the licensed Professional Engineer or Registered Landscape Architect has received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil and Water Conservation District, or other Department endorsed entity. After receiving the initial training, the individual working under the direct supervision of the licensed Professional Engineer or Registered Landscape Architect shall receive four (4) hours of training every three (3) years.

It can also mean a person that meets the Qualified Professional qualifications in

addition to the Qualified Inspector qualifications.

Note: Inspections of any post-construction stormwater management practices that include structural components, such as a dam for an impoundment, shall be performed by a licensed Professional Engineer.

Definition of E & S Control Certificate Program Holder

New York State Erosion and Sediment Control Certificate Program – a certificate program that establishes and maintains a process to identify and recognize individuals who are capable of developing, designing, inspecting and maintaining erosion and sediment control plans on projects that disturb soils in New York State. The certificate program is administered by the New York State Conservation District Employees Association.

**CONSTRUCTION SITE INVENTORY
TOWN OF SOUTHEAST
2025**

Town MS4 App. No.	Address/Name	Date of MS4 Acceptance	Designer/Contact ¹	Contact on Certification Form	SWPPP Type ²	Approved Limit of Disturbance	Construction Start Date	Notice of Termination (NOT) Date	SPDES Permit ID No.	Priority ³	TMDL? (EOH) ⁴	Impaired Water?	Receiving Waterbody Name WI/WPL ID / Class	Description, Notes, Inspections	CGP No.	LOCC / LOA Rec'd?	Qual. Inspect. Req'd? If Yes, Name?
<i>Sorted alphabetically by street address</i>																	
MS4-24-19	Brewster Hill Rd (189) Twin Oaks Ventures	2025-02-24	Insite Engineering Jamie LoGiudice		Full	3.4	Pre 2025-06		NYR11P090	Low	Yes	No	East Branch Croton, Middle & Tribs 1302-0055 / Class C	Equestrian Center, >50 ft to stream/wetland 2025-12-05 - ESC Inspection & Memo (12/08/25)			Yes Insite Eng.
MS4-25-04	Danbury Rd (3601) Nico's Seafood	2025-03-03	Bibbo Associates Tim Allen		Full	1.9	Pre 2025-06		NYR11N974		Yes			Retail, office, warehouse			
MS4-25-22	Danbury Rd (3810) Morganti Garage	2025-11-19	Jack Karell, PE		ESC	0.4				Low	Yes	No	Tribes to East Branch Res. 1302-0127 / Class C	Commercial garage construction 2025-11-19 - MS4 SWPPP Acceptance Sent	GP-0-25-001	LOA 2025-11-19	No
MS4-18-17	Danbury Rd (3903) Interior Rock	2020-05-06	P.W. Scott Engineering Peder Scott		Full	1.9	Pre 2025-06		NYR11G857 NYR11P683		Yes			2025-03-17 - Terminated by No RCC 2025-06-18 - New Coverage Obtained	GP-0-25-001	LOA 2025-06-18	Yes PW Scott
	Deans Corners Rd (150) Fortune Ridge (n/f Meadows at Deans Corners)	2005	KSCJ		Full		Pre 2025-06		NYR10I832		Yes			Residential subdivision 2025-11-12 - ESC Inspection with KSCJ		LOCC	Yes KSCJ
MS4-25-25	Enoch Crosby Rd (50) Moggre Farm Temporary Driveway	2025-12-12	J. Robert Folchetti & Assoc. Todd Atkinson	Chris Lyons, Lyons Development	ESC	0.65				Low	Yes	No	(indirect) Middle Branch Reservoir 1302-0009 / Class A	Temporary Driveway 2025-12-12 - MS4 SWPPP Acceptance Sent	GP-0-25-001		No
MS4-23-12	Farm to Market Rd (43) Gnome Systems LLC	2023-09-04	P.W. Scott Engineering Peder Scott		Full	5.5	Pre 2025-06		NYR11M126		Yes			Hydro-ponic farm			
MS4-24-20	Federal Hill Rd (122) Reinmaker Farm LLC (Lepler)	2024-11-13	John A. Kilan, P.E.	-	ESC	0.9	Pre 2025-06	2025-11-13	NYR11N517	Low	Yes	-	n/a	Residence 2025-11-07 - Inspection by Jacobson 2025-11-13 - eNOT Sign-Off by Jacobson CLOSED	GP-0-20-001	LOCC	No
MS4-25-08	Federal Hill Rd (212) Boggs Pond Cell Tower (Homeland Towers)	2025-03-10	Vincente Manuel Homeland Towers Jan Johannessen KSCJ		ESC	0.2			NYR11N971		Yes			Cell tower, gravel driveway		LOA 2025-03-10	No
MS4-25-19	Fields Lane (20) Alfacor 78.-2-25.2	2025-12-30	Bibbo Associates Nick Gaboury		Full	3.5				Low	Yes	No	Holly Stream & Tribs. 1302-0125 / Class C	Warehouse/office & outdoor storage 2025-12-29 - Pre-Con Mtg w/ NYCDEP 2025-12-30 - MS4 SWPPP Acceptance Sent	GP-0-25-001		Yes Bibbo
MS4-25-02	Fields Lane (151) Orchard Hill Logistics	2025-03-12	JMC		Full	>5				High	Yes						Yes
	Fields Lane (280) 280 Fields Ln LLC n/f FWL Group LLC	2021-08-03	Insite Engineering Jamie LoGiudice		Full				NYR11M024		Yes			Office bldg			
MS4-22-12	Hardscrabble (4 & 20) Guardian Veterinary	2022-03-25	J. Robert Folchetti & Assoc. Todd Atkinson	-	ESC	0.9	Pre 2025-06	2025-03-17 by No RCC	NYR11J531	-	Yes	-	n/a	Tree clearing	-	-	-
MS4-22-12	Hardscrabble (4 & 20) Guardian Veterinary	2022-10-27	J. Robert Folchetti & Assoc. Todd Atkinson		Full	1.9	Pre 2025-06		NYR11K454		Yes			Parking lot for existing commercial bldg			
MS4-24-14	Independent Way (25) 56.-1-28.1	2024-11-08	J. Robert Folchetti & Assoc. Paul Pelusio		ESC		Pre 2025-06		NYR11N575	Low	Yes	No	-	Temporary Driveway	GP-0-20-001	-	No
MS4-24-15	International Blvd (10) Northline Premises LLC	2024-09-26	Insite Engineering Jamie LoGiudice		Full?	1.9	Pre 2025-06		NYR11P788	Low	Yes	No	Minor Tribes to Middle Branch Reservoir 1302-0107 / Class C	Parking lot mod's, Redevelopment w/ no increase 2025-12-05 - As-Built Inspection & Memo (12/08/25)	GP-0-20-001	LOCC	-
MS4-24-08	Lower Mine Rd (85) Ameresco Solar Landfill Project	2024-03-15	Colliers Engineering Ryan Ouellette		ESC	0.3			NYR11M396		Yes				GP-0-20-001		
MS4-24-21	Lyons Farm Ct (9) York Residence	2024-12-23	Bibbo Associates Tim Allen		ESC	0.58				Low	Yes			Single family residence			

**CONSTRUCTION SITE INVENTORY
TOWN OF SOUTHEAST
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Town MS4 App. No.	Address/Name	Date of MS4 Acceptance	Designer/Contact ¹	Contact on Certification Form	SWPPP Type ²	Approved Limit of Disturbance	Construction Start Date	Notice of Termination (NOT) Date	SPDES Permit ID No.	Priority ³	TMDL? (EOH) ⁴	Impaired Water?	Receiving Waterbody Name WI/WPL ID / Class	Description, Notes, Inspections	CGP No.	LOCC / LOA Rec'd?	Qual. Inspect. Req'd? If Yes, Name?
	Maple Rd (440) Vyborna & Vyborny		Putnam Engineering Paul Lynch		ESC	0.29				Low	Yes	Yes	(indirect) Middle Branch Reservoir 1302-0009 / Class A	Addition, Septic Field			
MS4-23-10	Milltown Rd (440) Farrell Residence 47.-4-47	2023-09-08			Full				NYR11L635								
MS3-23-01	Milltown Rd (663) Michell Residence	2024-04-23	Bibbo Associates Matthew Gironda		ESC	0.9			NYR11M543		Yes				GP-0-20-001		No
MS4-25-18	Nichols Rd (155) 234 Old Nichols Rd LLC	2025-10-20	Insite Engineering Jamie LoGiudice	Robert Alfredo, Alfredo Site Development Corp.	Full	9.2 (<5 AC Phases)	TBD		TBD	Low	Yes	No	Tribs to East Branch Res. 1302-0127 / Class C	Barn, cottage, paddocks 2025-10-20 - MS4 SWPPP Acceptance Sent	GP-0-25-001	LOA 2025-10-28	Yes
MS4-25-12	Nichols Rd (234) Lots 2 & 3 Driveways	2025-07-31	Insite Engineering Jamie LoGiudice	Robert Alfredo, Alfredo Site Development Corp.	ESC	0.9	TBD		NYR11P933	Low	Yes	No	Tribs to East Branch Res. 1302-0127 / Class C	Driveway Entrances 2025-08-11 - MS4 SWPPP Acceptance Sent 2025-09-24 - Pre-Con Mtg & Memo (09/26/25)	GP-0-25-001	LOA 2025-08-12	
MS4-23-09	Old Doansburg Rd (10) Southeast Kitchen & Bath	2023-11-02	Alfonzetti Engineering Ralph Alfonzetti	-	ESC	0.92	2023-12		NYR11L952	-	-	-	-	Commerical showroom & office, parking 2025-10-29 - As-Built Inspection	GP-0-20-001	LOCC 2025	No
MS4-22-10	Pugsley Rd (51) Lincoln Logistics	2022-08-19	Langan Michael Finan		Full				NYR11K156		Yes	No			GP-0-20-001		
MS4-25-21	Ridgebury Rd (50) Ricci	2025-10-06	Tom Ricci	Tom Ricci	ESC	0.99	2025-10-11	2025-11-12	NYR11Q174	Low	Yes	No	Tribs to East Branch Res. 1302-0127 / Class C	Vegetation & invasives removals 2025-10-06 - MS4 SWPPP Acceptance Sent 2025-11-12 - eNOT Received CLOSED	GP-0-25-001	LOA 2025-10-06	No
MS4-24-12	Ridgebury Rd (51-55) Barn Dog Farm	2024-06-05	James J. Hahn Engineering William Angiolillo, PE	Kenneth Wallace, Lawton Adams Construction Corp	Full	14.7 (<5 AC Phases)	2024-08-20		NYR11M871	High	Yes	No	Tribs to East Branch Res. 1302-0127 / Class C	Equestrian Center 2024-03-14 - Pre-Con Mtg			
MS4-23-06	Route 22 (1051) Volz Cloverleaf	2023-03-02	Insite Engineering John Watson		Full	15.0	Pre 2025-06		NYR11K884		Yes			Commerical office, car storage			
	Route 22 (1535) Southeast Animal Hospital	2025-07-24	Putnam Engineering Paul Lynch	TBD	ESC	0.81	TBD Spring 2026?		NYR11P834	Low	Yes	Yes	(indirect) Bog Brook Reservoir 1302-0041 / Class AA	Additions to animal hospital 2025-07-24 - MS4 SWPPP Acceptance Sent	GP-0-25-001	LOA 2025-07-24	
MS4-25-20	Sutton Place (22) Big Geysers	2025-10-20	Insite Engineering Jamie LoGiudice	Joseph Montana, J. Montana Contracting Corp. Robert Alfredo Alfredo Site Dev.	Amend	2.7	2025-10-24		NYR11Q226	Low	Yes	No	Holly Stream & Tribs 1302-0125 / Class C	Warehouse distribution & parking 2025-10-20 - MS4 SWPPP Acceptance Sent 2025-10-24 - Pre-Con Mtg 2025-12-10 - ESC Inspection & Memo (12/19/25) 2025-12-22 - New Contractor Cert Rec'd	GP-0-25-001	LOA 2025-10-20	Yes Insite Eng.
MS4-24-01	Tea House Ln (5) Cassetta	2024-02-26	Insite Engineering Jack McManus	-	ESC	0.7	-	2025-03-17 by No RCC	NYR11M324	-	Yes	-	-	Single family residence	GP-0-20-001	-	No
MS4-24-11	Tea House Ln (5) Cassetta	2024-06-17	Insite Engineering Jack McManus	Joseph Cassetta, CJ Contracting Corp	ESC	0.7	Pre 2025-06		NYR11M989		Yes			Single family residence	GP-0-20-001		No
MS4-25-06	Tea House Ln (25) Caccioppoli	2025-04-09	Greg Caccioppoli		ESC	0.6	Pre 2025-06		NYR11P225		Yes			Single family residence			
MS4-24-06	Tea House Ln (31) DelBene 67.16-1-28	2024-03-18	Insite Engineering Jack McManus		ESC	0.9	Pre 2025-06		NYR11M690		Yes			Tree Cutting for Single family residence	GP-0-20-001		No
MS4-24-16	Tea House Ln (31) DelBene 67.16-1-28	2024-10-16	Insite Engineering Jack McManus		ESC	0.9	Pre 2025-06		NYR11N682		Yes			Single family residence	GP-0-20-001		No

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MS4-25-14	Tillman Lane (21) Basli	2025-03-20	Teed Engineering Ray Basli	-	ESC	0.55	2025-09-24		NYR11P727	Low	Yes	No	Holly Stream & Tribs 1302-0125 / Class C	Single family house 2025-07-18 - Pre-Con Mtg & Memo 2025-09-24 - ESC Inspection & Memo (09/26/25)	GP-0-25-001	LOA 2025-06-30	No
MS4-25-26	Tonetta Lake Rd (490) Dervishaj 57.5-2-2	2025-12-17	Insite Engineering Jamie LoGiudice		ESC	0.4				High	Yes	No	East Branch Croton, Middle & Tribs 1302-0055 / Class C	Single family house, crossing mapped stream 2025-12-17 - MS4 SWPPP Acceptance Sent	GP-0-25-001	LOA 2025-12-22	No
MS4-20-12	Waterview Lane (1 & 8) Waterview Estates	2023-09-06	Insite Engineering Jamie LoGiudice		Full	7.8 (<5 AC Phases)	Pre 2025-06		NYR11M388	Low	Yes	Yes	(indirect) Diverting Reservoir 1302-0046 / Class AA	Private road for subdivision 2025-11-19 - ESC Inspection & Site Mtg 2025-12-10 - ESC Inspection & Memo (12/12/25)	GP-0-20-001		Yes Insite Eng.

¹ Contact information shall be on record with the Town and/or Consulting Engineer and is not published in publically available documents for privacy and security concerns.

² "Full" refers to SWPPPs with Post Construction Stormwater Management Practices and "ESC" refers SWPPP that only has Erosion & Sediment Control Plan

³ See Prioritization Tab for information determining whether site is High or Low priority

⁴ TMDL? (EOH) - Is site in the East of Hudson Watershed TMDL? (~99% of Town in EOH)

P:\Town of Southeast\MS4\Stormwater Management Program Plan\VI.D.4. - SE Construction Site Inventory.xlsx\2026 Inspections