

**\*RECREATION ASSISTANT\***

*The Town of Southeast Parks & Recreation Department is seeking a part-time, year-round Recreation Assistant to aid the department in administrating and overseeing programs. Selected candidate must be available to consistently work nights and weekends as programs dictate at an average of 20 hours per week. Experience in Parks & Recreation, youth programming, and/or community engagement required; leadership experience preferred. Position pays \$19/hour.*

**\*MAINTENANCE WORKER\***

*The Town of Southeast Parks & Recreation Department is seeking a part-time, year-round Facilities Maintenance Worker to aid in the improvement of Town parks, buildings, and other facilities. Selected candidate must be available to work between the hours of 9:00 am and 4:30 pm, Monday through Friday, at an average of 20 hours per week. Experience in parks & facilities maintenance, general contracting and/or light construction required; supervisory experience preferred. Selected candidate should possess the ability to operate small machines such as backhoes, skid steers, tractors, and have a working knowledge of landscaping, construction, and maintenance principles. Position pays \$25/hour.*

*Applicants please send resumes to [apply@southeast-ny.gov](mailto:apply@southeast-ny.gov). The deadline to apply is Friday, Feb. 2, 2024*