

**TOWN OF SOUTHEAST**  
**1360 Route 22**  
**Brewster, New York 10509**  
**Thursday, March 19, 2026**  
**EXECUTIVE SESSION 6:30 P.M.**  
**WORK SESSION/REGULAR MEETING 7:00 P.M.**

**Pledge of Allegiance**  
**Notation of Exits**  
**All Electronic Devices - Turn Off/Put on Vibrate**

**Executive Session:**

1. Personnel Matters

**Work Session:**

1. Discussion – Update on Parks/Recreation/Facilities – Jared Kuczenski
2. Discussion – Award the Landscaping RFP 2026-2028 to Landwork Contractors
3. Discussion – Award Blackberry Pool Maintenance 2026 RFP to Crystal Clear
4. Discussion – Tonetta Lake Restoration – Contract Addendum – EverBlue Lakes
5. Discussion – Appointment to Historic Sites Commission Position
6. Discussion – Implementation of Online Building Permit Applications
7. Discussion – “Do-Not-Knock” Registry – Local Law Chapter 103 - 18
8. Discussion – APAP Land Management, 1912 NYH Route 22, Tax Map ID 35.-2-6 – Bond Establishment
9. Discussion – Highway Vehicle Purchases – One (1) 2024 Ram 2500 pick-up with plow; one (1) 2024 Ram 5500 dump truck with plow and sander – price not to exceed \$183,000.00
10. Discussion – DeBonis Southeast Dunkin – Amended Resolution – Establishing Performance Security

**Regular Meeting:**

1. Correspondence
2. Approval of Voucher List
3. Budget Transfers
4. Supervisor's Reports
5. Setting of April Meeting Dates:

All meetings will be held at 1360 Route 22, Brewster, New York  
At 7:00 P.M. unless otherwise noted:

Thursday, April 2, 2026  
Thursday, April 16, 2026

6. Resolution – Landscaping – Maintenance Contract – 2026 – 2028 Award
7. Resolution – Blackberry Pool Maintenance Contract – 2026 Award
8. Resolution – Tonetta Lake Restoration – Contract Addendum – EverBlue Lakes
9. Resolution – Historic Sites Commission Appointment to Fill Vacancy
10. Resolution – 1912 NYH Route 22, Tax Map ID 35.-2-6 – APAP Management – Performance Bond
11. Resolution – Purchase of Vehicles – Highway - Facilities Maintenance
12. Resolution – DeBonis Southeast Dunkin – Amended Resolution Establishing Performance Security
13. Motion – Set Public Hearing for Thursday, April 16, 2026 - Moratorium – Data Centers
14. Motion – Set Public Hearing for Thursday, April 16, 2026 – Amend Local Law Chapter 103-18, Peddling and Soliciting – No Soliciting Notice – Do-Not-Knock” Registry
15. New Business

**Recognition of Public/Public Comment**  
**Recognition of Town Board/Town Board Comment**

Brook Tyler Hanna  
53 Nelson Boulevard  
Brewster, NY 10509-2148  
brook.hanna@gmail.com  
(914) 400-9343

Dear Members of the Historic Sites Commission,

I am writing to express my interest in serving on the town's Historic Sites Commission. My background combines training in archaeology and history with many years of involvement in historic preservation, heritage organizations, and community history programs.

I previously worked as a field archaeologist conducting cultural resource surveys, documenting archaeological sites, and helping protect historic resources during development projects. I also worked with the American Museum of Natural History assisting with artifact research and collections, and participated in the World Trade Center recovery effort through the New York City Office of the Chief Medical Examiner.

In addition to my professional experience, I have been actively involved in heritage organizations for many years. I served as the District IX Director for the New York State Organization Daughters of the American Revolution from 2018 to 2022 and currently serve as the Senior State President of the New York State Society Children of the American Revolution. In these roles I lead statewide historical education programs, heritage initiatives, and commemorative activities related to Revolutionary War history and America's founding era, while also participating in regional historic education programs, cemetery commemorations, and public history initiatives throughout New York State.

Local history and historic places matter to me, and I would welcome the opportunity to help identify, protect, and share the historic resources in our community.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brook Hanna', with a long, sweeping underline.

# BROOKHANNA

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## PROFILE

Historian and archaeologically trained researcher with experience in archaeological survey, historic resource documentation, artifact analysis, and site protection. Background includes field archaeology, museum collections research, and cultural resource monitoring for development projects. Active in historic preservation education, lineage societies, and community heritage initiatives in the Hudson Valley.

## RELEVANT PROFESSIONAL EXPERIENCE

### **Archaeological Consulting Services — Field Archaeologist (2010–2012)**

Conducted Phase I and Phase II archaeological surveys to identify and document historic and prehistoric sites prior to development.

- Performed background research, pedestrian surveys, and shovel testing
- Documented archaeological features and cultural materials through mapping, photography, and field records
- Monitored construction activities in historically sensitive areas to ensure protection of archaeological resources

### **Office of the Chief Medical Examiner — Criminalist (World Trade Center Recovery Team) (2010)**

- Participated in systematic screening of soils recovered from the World Trade Center site
- Assisted in recovery and documentation of human remains, personal effects, and historic cultural materials

### **American Museum of Natural History — North American Archaeology Lab Researcher (2008)**

- Assisted with analysis and cataloging of historic and prehistoric artifacts
- Digitally archived archaeological site records, catalogs, and photographs

## HISTORIC PRESERVATION AND HERITAGE LEADERSHIP

### **Daughters of the American Revolution – White Plains Chapter, New York State Organization**

New York State Organization District IX Director (2018–2022).

Chapter Regent (2015–2017), Vice Regent (2013–2015), Registrar (2012–2013), and Recording Secretary (2009–2011).

Led chapter and district programs focused on historic education, preservation awareness, and Revolutionary War history.

### **Children of the American Revolution – New York State Society**

Senior State President (2022–Current), Senior State Organizing Secretary (2020–2022), Senior State Historian (2018–2020), and Senior Society President, John Jay Society (2017–2020).

Leads statewide youth historical education programs, heritage initiatives, and commemorative activities related to Revolutionary War history and America's founding era, and participates in regional historic education and cemetery commemoration programs with local historical organizations throughout the Hudson Valley.

## EDUCATION

### **Hunter College**

#### **Anthropology, Non-Degree Program**

Emphasis on Archaeology, 30 Credit Hours

**New York, New York**

**January 2008 – December 2012**

### **University Of Nebraska**

#### **B.S., History**

Emphasis on The Great Plains

**Omaha, Nebraska**

**August 1996 – May 2003**

## RELEVANT SKILLS

Archaeological survey methods • Historic site documentation • Cultural resource protection • Artifact analysis and cataloging • Archival research • Technical report writing • GPS and GIS data collection

# TOWN OF SOUTHEAST BID AWARD SUMMARY

WS#2

**Project Name:** Lawn Maintenance Services for 2026 - 2028

**Bid Number:** 2026-1

**Date:** March 13, 2026

## 1. Introduction:

This Bid Summary is prepared in accordance with the requirements of New York General Municipal Law (GML) and summarizes the bids received for the above-referenced project. This summary is intended for public inspection and review.

## 2. Bid Opening Information:

- **Date of Bid Opening:** February 25, 2026
- **Time of Bid Opening:** 11:00 am
- **Location of Bid Opening:** Town of Southeast Town Hall Court Room

**3. Bidders:** See Attached "Bidders' Lists-Analysis Landscaping"

## 4. Bid Details (If Applicable):

- **Alternates:** N/A
- **Add-ons:** N/A
- **Unit Prices (If Applicable):** N/A
- **Deviations/Exceptions:** N/A

## 5. Basis of Award:

- **Lowest Responsible Bidder:** Lowest responsible bidder was selected after an interview and the checking of references.
- **Other Criteria (If Applicable):** N/A

## 6. Staff Recommendation:

- **Recommended Bidder:** Landwork Contractors
- **Justification for Recommendation:** Contractor has 20 years of experience in the industry with significant experience working for major municipalities in New York State. References gave extremely positive reviews of the company and staff.

## 7. Public Inspection:

This Bid Summary will be available for public inspection during normal business hours at the Town of Southeast Town Clerk's Office.

## 8. Contact Information:

- **Name:** Joe Ruggiero
- **Title:** President
- **Phone:** 914-479-2537
- **Email:** joe@landworkcontractors.com

**9. Appendices (If Applicable):**

- Appendix A: [Unit Price Schedule] N/A
- Appendix B: [Other Supporting Documents] N/A

**Important Notes:**

- This template is a general guideline and may need to be modified to comply with specific project requirements and local laws.
- Consult with the Town Attorney to ensure compliance with all applicable laws and regulations, including General Municipal Law, Article 5-A (regarding public bidding), and any local procurement policies.
- Ensure all bid documents and the bidding process are thoroughly documented.
- Maintain accurate and complete records of all bids received and the evaluation process.
- This Bid Summary should be prepared and made available *before* the award of the contract.

  
\_\_\_\_\_

Department Head Signature

\_\_\_\_\_

Town Supervisor Signature



Bid Available Date

Bid Close Date

Bid Opening

Charge / Package

Thursday, February 26, 2026

2/26/2026 @ 11:01am

**NO CHARGE**

Bid Package Recipient List

Project **Landscaping**

Set Number	Company Name		Principal Contact (Person)		Phone, Fax, Cell & E-Mail		PRICING	
	Street Address		Owner(s) (if different)		include area code			
1	Landwork Contractor's Inc		Joe Ruggiero		914-646-4846		\$114,000/year = \$342,000 no annual increase	
	144 Bucks Hollow Rd				<a href="mailto:joe@landworkcontractors.com">joe@landworkcontractors.com</a>			
	Mahopac, NY 10541							
2	LaTeja Contractors & Landscaping		Nestor DelMonte		914-548-4694		\$117,000 years 1 & 2/year + \$122,850 year 3 = 356,850	
	240 North Highland Avenue				<a href="mailto:latejacontractors@icloud.com">latejacontractors@icloud.com</a>			
	Ossining, NY 10562							
3	Neptune America Inc		Mohsin Ali		347-278-3335		\$1,264,400 total including 3% annual increase	
	317 Loring Road				<a href="mailto:neptuneamericainc@gmail.com">neptuneamericainc@gmail.com</a>			
	Levittown, NY 11756							
4	Stars N Stripes Lawn Care LLC		Chris Franzese		845-554-2746		1154160 total including a 3% annual increase	
	PO Box 485				<a href="mailto:starsnstripeslawns100@gmail.com">starsnstripeslawns100@gmail.com</a>			
	LaGrangeville, NY 12540		Owner(s)					
5			Owner(s)		Fax			
					Cellular			

WS#3

# TOWN OF SOUTHEAST BID AWARD SUMMARY

**Project Name:** Blackberry Pool Maintenance Services 2026

**Bid Number:** 2026-2

**Date:** March 13, 2026

**1. Introduction:**

This Bid Summary is prepared in accordance with the requirements of New York General Municipal Law (GML) and summarizes the bids received for the above-referenced project. This summary is intended for public inspection and review.

**2. Bid Opening Information:**

- **Date of Bid Opening:** March 4, 2026
- **Time of Bid Opening:** 11:00 am
- **Location of Bid Opening:** Town of Southeast Town Clerk's Office

**3. Bidders:** See attached "Crystal Clear Pools 2026 Bid Submission" for additional information

<b>Bidder Name</b>	<b>Bidder Address</b>	<b>Base Bid Amount</b>	<b>Total Bid Amount</b> <small>(includes alternates/ add-ons)</small>	<b>Bid Security Acceptable?</b>	<b>Local Bidder?</b>
Crystal Clear Pools Putnam LLC	17 Salem Ridge Road, Carmel, NY 10512	\$23,700	N/A	N/A	No

**4. Bid Details (If Applicable):**

- **Alternates:** N/A
- **Add-ons:** N/A
- **Unit Prices (If Applicable):** N/A
- **Deviations/Exceptions:** N/A

**5. Basis of Award:**

- **Lowest Responsible Bidder:** Lowest responsible bidder was selected based on past experience with the Town of Southeast and the Blackberry Pool District.
- **Other Criteria (If Applicable):** N/A

**6. Staff Recommendation:**

- **Recommended Bidder:** Crystal Clear Pools Putnam LLC
- **Justification for Recommendation:** Contractor has performed pool services at the Blackberry Pool for multiple years and has great reviews and recommendations from

previous and current Parks & Facilities staff.

**7. Public Inspection:**

This Bid Summary will be available for public inspection during normal business hours at the Town of Southeast Town Clerk's Office.

**8. Contact Information:**

- **Name:** Matt Simone
- **Title:** Owner
- **Phone:** 845-222-2524
- **Email:** crystalclearpools@comcast.net

**9. Appendices (If Applicable):**

- Appendix A: [Unit Price Schedule] N/A
- Appendix B: [Other Supporting Documents] N/A

**Important Notes:**

- This template is a general guideline and may need to be modified to comply with specific project requirements and local laws.
- Consult with the Town Attorney to ensure compliance with all applicable laws and regulations, including General Municipal Law, Article 5-A (regarding public bidding), and any local procurement policies.
- Ensure all bid documents and the bidding process are thoroughly documented.
- Maintain accurate and complete records of all bids received and the evaluation process.
- This Bid Summary should be prepared and made available *before* the award of the contract.

  
\_\_\_\_\_

Department Head Signature

\_\_\_\_\_

Town Supervisor Signature

WS#4



**Quote**

# **Town of Southeast**

**Date: December 16, 2026**

**To:** Town of Southeast  
Mr. Nick Durante, Town Supervisor

**From:** EverBlue Lakes, A Lake Savers, LLC Company

**Project:** 2026 Plan for Lake Tonetta

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## **Situation Overview**

Lake Tonetta has generally over-performed relative to area lakes and blue-green algae blooms the past two seasons since the implementation of a whole lake aeration system.

However, the lake has experienced occasional algal blooms that have necessitated beach closures – especially in the later part of the Summer and into the Fall season.

Originally, the plan for the lake was to implement an aggressive Biological Treatment program with the Aeration System to further accelerate improvement in the lake and reduce the likelihood of algae blooms that require beach closure.

However, the NY DEC is still developing and refining the permit process for Biological Treatment in the State. While progress is being made, it is unlikely that obtaining a permit will be possible in time for the 2026 season.

Fortunately, EverBlue Lakes has had the opportunity to test a very innovative technology that does not require permitting by NY DEC – ultrasonic algae control technology. This technology is non-chemical, non-toxic and delivered an average 70% reduction in blue-green algae in a 2025 pilot project in Lake Peekskill in Putnam Valley, New York.

Biological Treatment is still a critical future technology for reducing lake-bottom muck and sustainably restoring Lake Tonetta. However, to get the best possible result in 2026 and beyond, we recommend the implementation of the Ultrasonic Algae Control Technology starting in Spring 2026.

## **Ultrasonic Algae Technology Proposal for Lake Tonnetta**

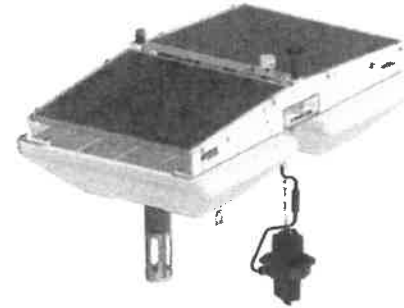
EverBlue has developed a plan for the deployment of two Solar Powered Ultrasonic Algae Control Units in Lake Tonetta – one by the main beach area and a second unit South of the main beach area. Based on data and observation over the past two seasons it is our best evaluation that the primary “algae factory” in Lake Tonetta is located in the South end of the lake.

The recommended placement should deliver maximum benefit from the technology in reducing blue-green algae blooms at the surface, lake wide, but especially around the main beach areas of the lake.

**Proposed Layout for Ultrasonic Algae Control Units in Lake Tonetta**



**40SP-15V60-150 Series  
SolaRaft-QDB™, SolaRaft-iQDB™ and SolaRaft-iQDM™  
Algae Remediation and Water Quality Monitoring  
Dual Float Pontoon Systems**



Based on data and observation, the South end of the lake is likely the source of the blue green algae blooms impacting the beach areas and the lake. As a result, we have developed an initial deployment plan to place two Double Transducer Ultrasonic Algae Units to provide optimal results around the beach area and to shut down the “algae factory” at the South end of the lake.

We are offering this technology on an Annual Lease Basis with a two-year minimum commitment to the program. Under this program, all maintenance, service and repair/replacement are covered for the life of the lease.

**System Specifications**

Each unit will have **two separate algae reducing ultrasonic transducers** at different depths powered by a Solar Powered Raft System. **This configuration will deliver the benefit of four units for a fraction of the cost while delivering treatment deeper and broader into the water column.**

- **Two SolaRaft-QBD Dual Quatro Systems installed by EverBlue Lakes with anchoring systems**

**System Cost:                      \$6,425 per system/year**

**Total for Two Systems:        \$12,850/year**

**\* Two-year minimum commitment**

Thank you for the opportunity to provide this innovative solution for the continued betterment of Lake Tonetta.

John Tucci  
President  
EverBlue Lakes

[www.everbluelakes.com](http://www.everbluelakes.com)

*Keep Lakes Natural*

WS#7

Town of Southeast, NY  
Monday, March 9, 2026

## Chapter 103. Peddling and Soliciting

### Article I. General Regulation

#### § 103-18. No soliciting notice.

- A. Any occupant of a residence may give notice of a desire to refuse solicitors by displaying a "No Solicitation" sign which shall be posted on or near the main entrance door or on or near the property line adjacent to the sidewalk or driveway leading to the residence.
- B. The display of such sign or placard shall be deemed to constitute notice to any solicitor that the inhabitant of the residence does not desire to receive and/or does not invite solicitors.
- C. It shall be the responsibility of the solicitor to check each residence for the presence of any such notice.
- D. The provisions of this section shall apply also to solicitors who are exempt from registration pursuant to the provisions of this chapter.

*Town of North Salem, NY  
Thursday, January 22, 2026*

## Chapter 167. Peddling and Soliciting

### § 167-16. Do Not Knock registry.

[Added 9-23-2014 by L.L. No. 6-2014]

- A. Any owner or occupant of property located in the Town who wishes to prohibit soliciting on the premises shall complete a form available in the Town Clerk's office and on the Town's website. The completion of the form will allow the owner/occupant's premises to be included on a list of properties that do not permit solicitation (herein referred to as the "Do Not Knock registry" or "registry").
- B. In order to be removed from the registry, the owner and/or occupant must complete a form indicating that he/she does not want his/her property to be included on the registry.
- C. All solicitors shall obtain the current Do Not Knock registry at the time of issuance of a permit or at the time of registration to solicit pursuant to the provisions of this chapter.
- D. Solicitors shall not solicit at any premises identified on the then-current Do Not Knock registry.
- E. It shall be the responsibility of the solicitor to obtain updated copies of the registry.
- F. Activities related to a service requested by the owner or occupant of the property and undertaken in the ordinary course of business, including but not limited to deliveries of utility notices, telephone directory deliveries, regular newspaper deliveries, work order notices and service inquiries, are presumed to be requested or invited for the purpose of this section.
- G. Nothing in this section shall be construed to prohibit the distribution of leaflets, pamphlets or other literature, such as commercial, political or religious material, distributed in a lawful manner.
- H. Severability. If any part of this section shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to affect, impair, or invalidate the remainder thereof.



**FIND IT  
FAST**

<b>Ticket Payments</b>	<b>Agendas &amp; Minutes</b>
<b>Forms</b>	<b>Ordinances</b>
<b>E-Alerts</b>	<b>Meeting Videos</b>
<b>Commuter/Merchant Parking Permits</b>	<b>Contact Us</b>
<b>Do Not Knock Registry</b>	<b>Resident Parking Permits</b>

[Pay Your Taxes Online! Read more »](#)



### 2026 ANNUAL FUNDRAISING LETTER FOR TUCKAHOE BEAUTIFICATION ASSOCIATION »

**2026 ANNUAL FUNDRAISING** Dear Neighbors, Friends and Business Owners, If you are new to the Village of...



### VILLAGE OF TUCKAHOE - ELECTRIC CHARGING STATION LOCATIONS »

### VILLAGE OF TUCKAHOE -ELECTRIC CHARGING LOCATIONS

As part of our commitment to combat climate change we have

FAQ on Website

Home

search

Information

How Do I

Apply

Find

Pay

Reach Emergency Services

Register to Vote

Sign Up for Do Not Knock Registry

Get Notified of Bid Opportunities from the Town of Eastchester

Home > How Do I > Sign up for Do Not Knock Registry

# Do Not Knock Registry

Print This E-mail This

## DO NOT KNOCK REGISTRY FORM

### What is the Do Not Knock Registry?

On September 19, 2017 the Town Board passed a Local Law creating the Do Not Knock Registry to prohibit solicitors, vendors and canvassers seeking funding from approaching residential homes that have expressly requested to be listed on the town's Do Not Knock Registry. The Do Not Knock Registry is a list of addresses at which door-to-door solicitation is prohibited within the Town of Eastchester.

Residents of the Villages of Tuckahoe and Bronxville must sign up with their municipalities. Please contact them for more information.

### How can I sign up for the Do Not Knock Registry?

The best way to sign up is to complete the online Do Not Knock Form. Upon receipt your address will be added to the Registry.

### If I sign up for the Registry, will the Town give my name to solicitors?

No. The solicitors receive a list of addresses they are prohibited from approaching.

### What should I do if a solicitor knocks on my door after I sign up for the Do Not Knock Registry?

Immediately call the Eastchester Police Department 914-961-3464 (press "0") to report the incident. Calling immediately helps to locate the solicitor sooner by police.

### Will this keep everyone from knocking on my door?

In accordance with the Constitution of the United States and rulings of the United States Supreme Court, please be advised that registration upon the "Do Not Knock Registry" shall in no way prohibit door to door solicitation by religious or political organizations.

### What if I don't want to be on the Do Not Knock Registry?

You can be removed from the Registry at any time by submitting the Remove From Registry Form and submit via email to the Town Clerk. Or you may submit the form in person or by mail to the Town Clerk's Office, 40 Mill Road, Eastchester, NY 10709. Upon receipt your address will be removed from the Registry.

### Who do I contact with additional questions about this law?

For more information, please feel free to call the Town Clerk's Office at 771-3351.

## Kathleen Chiudina

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**From:** noreply@civicplus.com  
**Sent:** Monday, March 9, 2026 10:49 AM  
**To:** Kathleen Chiudina  
**Subject:** Online Form Submittal: Do Not Knock Registry Form

### Do Not Knock Registry Form

Name	Cathy Chiudina
Email Address	cchiudina1@comcast.net
Address	309 Tonetta Lake Road
Town	Brewster
State	NY
Zip Code	10509
Phone Number	914-447-5150

Email not displaying correctly? [View it in your browser.](#)



WS#8

**Town of Southeast**  
**Planning Board / Architectural Review Board**  
One Main Street  
Brewster, NY 10509

March 9, 2026

Town Board of the Town of Southeast  
1360 Route 22  
Brewster, NY 10509

**RE: APAP LAND MANAGEMENT, 1912 NY Route 22, Tax Map ID 35.-2-6  
Project 25-1312**

Dear Boardmembers:

At the 3/9/26 regular meeting of the Town of Southeast Planning Board/Architectural Review Board, a motion was made to positively refer the above referenced application to the Town Board for the establishment of a Performance Bond for Erosion & Sediment Control and Site Stabilization in the following amount:

<u>PROJECT</u>	<u>AMOUNT</u>
APAP LAND MANAGEMENT	\$30,000.00

The Town Engineer's memo is attached for your consideration and includes the estimate for all site improvements, which totals \$973,274.45. Inspection Fees, based on the total cost of site improvements, in the amount of \$46,500.00, must be remitted to the Planning Board Secretary prior to filing for a Building Permit and/or scheduling a pre-construction meeting.

If you have any questions, please contact the Planning Board/Architectural Review Board.

Sincerely,



Thomas LaPerch, Chairman  
Southeast Planning Board/Architectural Review Board

cc: Town Attorney  
Town Clerk  
Folchetti & Associates  
Planning Board File

## Site Work Performance Bond Estimate

Apap Land Management, 1912 Route 22

based on information provided by J. Rober Folchetti & Associates

February 18, 2026

Item	Unit	Unit Cost	Quant.	Extension
Clear & Grub	AC	\$ 7,500.00	1.46	\$ 10,950.00
Tree Removal	EA	\$ 1,000.00	23	\$ 23,000.00
Earthwork: Cut & Fill	CY	\$ 35.00	5,485	\$ 191,975.00
Topsoil: Strip & Stockpile	SY	\$ 1.00	3,410	\$ 3,410.00
Topsoil: Spread Stockpiled Soil	SY	\$ 1.50	3,410	\$ 5,115.00
Seed & Mulch	SY	\$ 0.85	3,410	\$ 2,898.50
Asphalt: Base Course (2.5"-3")	TON	\$ 140.00	232	\$ 32,480.00
Asphalt: Top Course (1.5"-2")	TON	\$ 145.00	139	\$ 20,155.00
Pervious Pavers	SF	\$ 25.00	6,605	\$ 165,125.00
Concrete Curb	LF	\$ 75.00	1,170	\$ 87,750.00
Sidewalk - Concrete	SF	\$ 9.20	1,915	\$ 17,618.00
Item 4 Subbase	CY	\$ 57.15	313	\$ 17,887.95
Gravel	CY	\$ 55.00	215	\$ 11,825.00
Line Striping	LF	\$ 1.00	245	\$ 245.00
Line Striping Symbol	EA	\$ 150.00	2	\$ 300.00
Guide Rail - Timber	LF	\$ 60.00	370	\$ 22,200.00
PVC Pipe (6" dia.)	LF	\$ 35.00	50	\$ 1,750.00
PVC Pipe (8" dia.)	LF	\$ 40.00	370	\$ 14,800.00
HDPE Pipe (15" dia.)	LF	\$ 60.00	415	\$ 24,900.00
End Section (15" dia.)	EA	\$ 600.00	3	\$ 1,800.00
Rip Rap	CY	\$ 80.00	75	\$ 6,000.00
Catch Basin	EA	\$ 5,000.00	5	\$ 25,000.00
Yard Drain	EA	\$ 500.00	3	\$ 1,500.00
Drain Manhole	EA	\$ 6,500.00	1	\$ 6,500.00
Flow Control Structure	EA	\$ 10,000.00	1	\$ 10,000.00
Infiltration Chamber	EA	\$ 1,500.00	18	\$ 27,000.00
Filtration Unit	EA	\$ 17,500.00	1	\$ 17,500.00
ESC: Concrete Washout	EA	\$ 500.00	1	\$ 500.00
ESC: Construction Entrance	EA	\$ 1,900.00	1	\$ 1,900.00
ESC: Drain Inlet Protection	EA	\$ 125.00	5	\$ 625.00
ESC: Erosion Control Blanket	SY	\$ 3.00	730	\$ 2,190.00
ESC: Silt Fence/Haybales	LF	\$ 7.00	925	\$ 6,475.00
Retaining Wall	SF	\$ 60.00	1,720	\$ 103,200.00
Fence: Post & Rail / Split Rail	LF	\$ 35.00	70	\$ 2,450.00
Fence: Stockade	LF	\$ 55.00	390	\$ 21,450.00
Bollards	EA	\$ 750.00	11	\$ 8,250.00
Traffic Signs	EA	\$ 300.00	5	\$ 1,500.00
Wheel Stops	EA	\$ 275.00	9	\$ 2,475.00
Site Lighting	LS	\$ 23,000.00	1	\$ 23,000.00
Exterior Stairs	LS	\$ 8,000.00	1	\$ 8,000.00

Landscaping	LS	\$ 41,575.00	1	\$ 41,575.00
			<b>Total</b>	<b>\$ 973,274.45</b>
Construction Cost with 20% Contingency				\$ 1,167,929.34
\$41,000 + 3% of amount over \$1,000,000				\$ 46,037.88
<b>Recommended Inspection Fee</b>				<b>\$ 46,500.00</b>

The estimate is approximate. The prices shown are not actual construction prices and are subject to change. This estimate is to be used for Town bond and fee purposes only. Any changes to the scope of the project may require a change to the recommended bond or fee amount.

James J. Hahn Engineering, P.C.  
1689 Route 22  
Brewster, NY 10509

## Erosion & Sediment Control & Site Restoration Bond Estimate

Apap Land Management, 1912 Route 22

based on information provided by J. Rober Folchetti & Associates

February 18, 2026

Item	Unit	Unit Cost	Quant.	Extension
ESC: Construction Entrance	EA	\$ 1,900.00	1	\$ 1,900.00
ESC: Drain Inlet Protection	EA	\$ 125.00	5	\$ 625.00
ESC: Erosion Control Blanket	SY	\$ 3.00	730	\$ 2,190.00
ESC: Silt Fence/Haybales	LF	\$ 7.00	925	\$ 6,475.00
Seed & Mulch	SY	\$ 0.85	7,066	\$ 6,006.10
Topsoil: Spread Stockpiled Soil	SY	\$ 1.50	3,410	\$ 5,115.00
Tree Restoration	EA	\$ 115.00	23	\$ 2,645.00
<b>Total</b>				<b>\$ 24,956.10</b>
Total with 20% Contingency				\$ 29,947.32
<b>Recommended ESC Bond Amount</b>				<b>\$ 30,000.00</b>

The estimate is approximate. The prices shown are not actual construction prices and are subject to change. This estimate is to be used for Town bond and fee purposes only. Any changes to the scope of the project may require a change to the recommended bond or fee amount.

James J. Hahn Engineering, P.C.  
1689 Route 22  
Brewster, NY 10509

**TOWN OF SOUTHEAST, NY**  
**PLANNING BOARD / ARCHITECTURAL REVIEW BOARD RESOLUTION**  
**SITE PLAN, CONDITIONAL USE PERMIT, ARCHITECTURAL APPROVAL**

INTRODUCED BY: Tom LaBachDATE: March 9, 2026SECONDED BY: Jim King

**WHEREAS, Apap Land Management** as the Applicant/Owner of certain properties located **1912 NYS Route 22** in the OP-2 Zoning District in Town of Southeast and known and designated as Tax Map Number 35.-2-6 has submitted an application for Site Plan and Conditional Use Permit approval for a proposal to construct a two-story combined office/garage style building, to be used as a painting contractor business, with nine off-street parking spaces and an approximately 5,700 square foot outdoor storage area on a 1.63-acre property (the "Proposed Project"); and,

**WHEREAS, the Town of Southeast Planning Board/Architecture Review Board** (the "Planning Board"), acting as Lead Agency for the purposes of the State Environmental Quality Review Act (SEQRA), and conducting a coordinated environmental review, issued a Negative Declaration on or about 11/24/25, indicating that no negative environmental impact would exist;

**WHEREAS, the Planning Board** has thoroughly reviewed the application and the following documents and plans, as well as memos from its consultants:

<b>Drawing No. &amp; Title; submitted by</b>	<b>Original Date; Last Revised</b>
Stormwater Pollution Prevention Plan, prepared by J. Robert Folchetti & Associates	9/25; 1/26
Full Environmental Assessment Form, prepared by Apap Land Management	9/25/25
G-01, Drawing Index, Legend, Symbols & General Notes, prepared by J. Robert Folchetti & Associates	9/25; 2/6/26
G-02, Existing Conditions & Boundary Survey, prepared by J. Robert Folchetti & Associates	9/25; 2/4/26
G-03, Overall Site Layout, prepared by J. Robert Folchetti & Associates	9/25; 2/4/26
G-04, Site Plan & Grading, prepared by J. Robert Folchetti & Associates	9/25; 2/4/26
G-05, Driveway Plan & Profile, prepared by J. Robert Folchetti & Associates	9/25; 2/4/26
G-06, Proposed Entrances & Sight Distances, prepared by J. Robert Folchetti & Associates	9/25; 2/4/26
G-07, Stormwater Plan & Profiles, prepared by J. Robert Folchetti & Associates	9/25; 2/4/26
G-08, Erosion & Sediment Control Plan and Details, prepared by J. Robert Folchetti & Associates	9/25; 2/4/26
G-09, Lighting Plan, prepared by J. Robert Folchetti & Associates	9/25; 2/6/26
G-10 and G-11, Site Landscaping Plan I & II, prepared by J. Robert Folchetti & Associates	9/25; 2/4/26
G-12, SSTS & Potable Water Supply Well Site Layout, prepared by J. Robert Folchetti & Associates	9/25; 2/6/26
G-13, Design Data, Soil Test Results & SSTS Profile, prepared by J. Robert Folchetti & Associates	9/25; 2/6/26
G-14, SSTS Design Details	9/25; 2/6/26
G-15 – G-18, Typical Site Details I - IV, prepared by J. Robert Folchetti & Associates	9/25; 2/6/26

March 9, 2026

1

<b>Drawing No. &amp; Title; submitted by</b>	<b>Original Date; Last Revised</b>
G-19, Flow Control Structure (FCS-1) Details, prepared by J. Robert Folchetti & Associates	9/25; 2/5/26
G-20, Below Grade Stormwater Infiltration Chamber Details, prepared by J. Robert Folchetti & Associates	9/25; 2/5/26
G-21, Stormwater Management System Details, prepared by J. Robert Folchetti & Associates	9/25; 2/5/26
G-22, Traffic Circulation & Signage Plan, prepared by J. Robert Folchetti & Associates	10/25; 2/6/26
Architectural renderings (3 sheets), prepared by JPL Architects	Undated
Architectural floorplans (5 sheets), prepared by JPL Architects	8/8/25; 1/26/26
Department of Health Approval	3/13/25
Statement of Use, prepared by J. Robert Folchetti & Associates	9/25; 1/26
Memorandum to the Planning Board (response to AKRF memo, prepared by Paul Pelusio, JRFA)	2/6/26
Memorandum to the Planning Board (response to Hahn memo, prepared by Paul Pelusio, JRFA)	2/6/26

; and,

**WHEREAS**, the Planning Board has reviewed said drawings in addition to reports and correspondence filed with those drawings and has caused the same to be reviewed by its consultants; and,

**WHEREAS**, the Planning Board has determined on the basis of its own review and the review comments received from its consultants that the drawings and reports and other information submitted by the applicant are in substantial compliance with Chapter 138, "Zoning," (specifically Article IX thereof) of the Town of Southeast Code; and,

**WHEREAS**, the Planning Board is in receipt of a report dated 1/21/26 from the Zoning Board of Appeals approving the variances required for the Proposed Project; and

**NOW, THEREFORE, BE IT RESOLVED**, that after reviewing the architectural elevations, renderings, and landscaping plans, and submissions of the Applicant, the Planning Board of the Town of Southeast hereby APPROVED the architecture of the Proposed Project.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that pursuant to the authority vested in the Planning Board by Chapter 138, "Zoning," of the Town Code, the Planning Board hereby grants Conditional Use Permit Approval for **Outdoor Storage**, as described above, subject to the following Conditions identified below. (For purposes of compliance, these conditions, and any other conditions identified in the environmental review of the Proposed Project, shall be enforceable by the Town of Southeast in accordance with the Town Code of the Town of Southeast).

1. The Code Enforcement Officer shall have right of entry for inspection, with reasonable notice, to determine compliance with the conditions of this permit.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that pursuant to the authority vested in the Planning Board by Chapter 138, "Zoning," of the Town Code, the Planning Board hereby grants Final Site Plan Approval for the Proposed Project, as defined above, subject to the following Conditions identified below. (For purposes of compliance, these conditions, and any other conditions identified in the environmental review of the Proposed Project, shall be enforceable by the Town of Southeast in accordance with the Town Code of the Town of Southeast).

**General Conditions**

1. The Applicant must conform to all the rules, regulations, and ordinances of the Town of Southeast, County of Putnam, and State of New York.
2. The Applicant is hereby bound by any statements offering modifications, improvements, or offerings to the Town of Southeast made by itself or its representatives in relation to approval of the Proposed Project.

3. Prior to issuance of a Building Permit, the applicant will submit to the Planning Board information pertaining to the specific tenant/use and, if necessary, an amended site plan application showing any proposed modifications to the site for the specific tenant/use.
4. Pursuant to §138-85.D , where a proposed use or proposed building or other structure involves the installation, extension, relocation or reconstruction of a sewage disposal or water supply system, no building permit shall be issued until plans for such a system have been approved by the County of Putnam, State of New York, City of New York or any regulatory agency having jurisdiction as required by law. No certificate of occupancy shall be issued until such a system has been completed and approved by such an agency as required by law or until the use or building or structure has been provided with the connections to a previously completed and approved sanitary sewer and public water supply system.
5. The Proposed Project shall be constructed in coordination with the approved site improvements for **Apap Land Management** including all stormwater and wastewater treatment systems and conveyance systems.
6. The stormwater facilities maintenance agreement shall be executed and filed prior to final close-out of the project.
7. The Applicant is granted approval based on generic review by the Planning Board of the building design and elevations. Substantial deviation from the approved building design shall require a second review. The Proposed Project shall be constructed in accordance with the approved plans and drawings for the specific tenant as reviewed and approved by the Planning Board.
8. Pursuant to §138-41.E(4), the applicant shall provide to the Town of Southeast Planning Board two full set of final full-sized plans and four copies of the filed plans on eleven-inch by seventeen-inch, or similar, paper, with a graphic scale indicated (to allow for scale measurements of photo-reduced drawings), for distribution to the Town Engineer, the Planning Board, the Town Clerk, the Building Inspector, and the Town Planner. This final plan set shall include the final architectural plans approved by the Planning Board. Each of these sets shall be bound and shall contain a signature box on the Index or Title Page for the Planning Board Chairman's Signature. No Building Permits shall be issued until these plan sets have been submitted to the Planning Board Secretary and signed by the Planning Board Chairman.
9. The Applicants shall submit two (2) sets of as-built plans to the Town of Southeast Building Department and one (1) full size set to the Planning Board after final construction is completed. The as-built plans must show all buildings and site improvements, the impervious surfaces, landscaping, and final design specifications for all stormwater management facilities. The plans must be certified by a professional engineer.
10. The Application included conceptual locations of proposed signage. However, prior to the installation of any permanent signage, a sign permit application shall be submitted to the Building Inspector for review and referral to the PB/ARB for review and approval.
11. Pursuant to § 138-41.M, a site plan shall be void if construction is not started within one year and substantially completed within the applicant's projected schedule of construction as approved by the Planning Board, except that the Planning Board may grant a one-year extension if requested 60 days prior to the expiration date of the approval of the site plan. A site plan is eligible for a maximum of three extensions. The applicant is responsible for tracking the expiration date and will not be notified by the Town of pending expirations.

#### **Financial & Legal Considerations**

1. The Applicant shall post a Performance Bond in an amount determined by the Town Engineer and recommended by the Planning Board for Town Board approval to ensure all site grading, stormwater management, and road improvements will be made in accordance with the approved drawings, Town of Southeast Code and to the satisfaction of the Town Engineer and/or Highway Superintendent. The Performance Bond may also be used to finance necessary work to stabilize the project site should the Applicant abandon the project and the Town is forced to complete necessary improvements. The establishment of the Performance Bond shall be done in a form acceptable to the Town Counsel. The bond amount will be based upon 2026 construction costs. If the construction is not begun during the calendar year 2026, the Applicant must re-apply to the Planning Board for an adjustment of the

bond amount to account for escalation of material and labor costs. Upon such request to the Planning Board, the Planning Board shall make a recommendation to the Town Board and the Town Board shall diligently set a new bond amount in accordance with the recommendation of the Town Engineer. The Performance Bond must be paid prior to the start of any work on the site and/or the filing for a Building Permit. The Southeast Planning Board requests that the Southeast Building Inspector withhold the Certificate of Occupancy until the Planning Board or its duly authorized representative has made an inspection of the subject improvements and determined that the Applicant has complied with all the conditions of this approval.

2. No certificate of occupancy for the structures depicted on the project development plan/site plan shall be issued or occupancy permitted unless and until the site improvements associated with the development shall be fully completed by the developer or substantially completed to the satisfaction of the building inspector and a valid performance bond is posted, in an amount equal to the amount necessary to fully complete the outstanding site improvements, to ensure faithful completion thereof within a reasonable period of time not to exceed six months.
3. Any and all outstanding inspection, engineering, or planning consulting fees shall be paid to the Town prior to the issuance of a Certificate of Occupancy for any improved lot.
4. This resolution supersedes all construction, design, approvals, conditions, restrictions, and requirements of the previously approved site plan, and building permits. The inclusion of certain previously adopted conditions in this resolution shall not be deemed as an affirmation of past approvals or conditions not recited herein.

#### **Construction Activity**

1. At least ten (10) days prior to commencing construction of any required improvements, the Applicant shall notify the Building Inspector and the Town Engineer, in writing, of the time when it proposes to commence construction of such improvements so that the Building Inspector may cause an inspection to be made to ensure that all Town specifications and requirements shall be met during the construction of required improvements. The Applicant shall provide a general construction phasing schedule to the Building Inspector, Planning Board and Town Engineer and shall update that schedule, and provide copies to the Building Inspector, Planning Board and Town Engineer, throughout the construction process, as necessary.
2. The Town shall require a pre-construction conference between the Town Engineer and Town Highway Superintendent and the owner or owner's representative, general contractor and on-site engineer to review construction phasing plans, inspections schedules, and requirements for complying with all regulations and conditions of this approval prior to commencing construction. The following items shall be completed by the Applicant prior to scheduling a pre-construction conference:
  - a) Performance Bond and Erosion and Sediment (E&S) Control Bond shall be posted with the Town Clerk;
  - b) Inspection Fees shall be paid to the Planning Board;
  - c) Escrow Account shall be in good standing;
  - d) In accordance with item #7 under "General Conditions" above, approved/signed plans shall be on file with the Planning Board and the Building Department; and
  - e) The MS4 Acceptance, proof of mailing of Notice of Intent (NOI), and E&S shall be completed and on file with MS4 Administrator.
3. The Town of Southeast Building Inspector or its designee may make periodic inspections to ensure that all site work and site improvements are being made in conformance with the approved plat, its conditions, and all Town of Southeast Code requirements. The Applicant shall designate a responsible and competent person to be the on-site construction manager who shall be responsible for ensuring the continued compliance with the approved plat, its conditions, and all Town of Southeast Code requirements. The Applicant shall ensure that all remedial measures are taken within 72 hours of any notification of deficiencies relating to construction. If appropriate measures are not implemented to the satisfaction of the Town Engineer, a stop work order may be issued by the Town and/or a fine imposed according to Town Code.
4. Should project changes be required that would represent a significant change to the approved plans, the Applicant may be required to seek an amended approval from the Planning Board.

5. The Applicant shall retain the services of a professional engineer and/or a landscape architect (in accordance with the drawings prepared) throughout the construction process who shall periodically observe the construction of all approved improvements, except improvements to Town of Southeast roads and drainage (which shall be inspected by the Town Engineer and/or Highway Superintendent). The Applicant's professional engineer and/or landscape architect shall provide a statement, in writing, that all approved improvements have been constructed substantially as required and approved by the Planning Board or as such requirements have been modified.
6. Prior to commencing any site clearing, grading, or construction activity, the Applicant shall have the boundary of the property staked out by a licensed surveyor.
7. A copy of the completed NOI to comply with the New York State Department of Environmental Conservation (NYSDEC) General Permit for Construction Activity shall be maintained at the on-site construction office.
8. All sediment and erosion control measures or Best Management Practices indicated on the approved plans and/or required for compliance with the NYSDEC General Permit for Construction Activity shall be installed at the commencement of grading activities and shall be inspected on a weekly basis (or following any storm event in excess of one-half inch) to ensure proper function. All construction activities shall adhere to the provisions for sediment and erosion control contained in the NYSDEC's *New York Standards and Specifications for Erosion and Sediment Control*.
9. The design and construction of all proposed water quantity and water quality best management practices shall adhere to the *New York State Stormwater Management Design Manual*.
10. Any drainage improvements that would affect a Town drainage structure or element or any improvements to Town of Southeast roads shall be made in accordance with the Town Road and Drainage Specifications (Chapter A143 of the Town Code) and shall be made under the direction and supervision of the Highway Superintendent.
11. The Town Highway Superintendent must be notified a minimum of 72 hours in advance of any construction activity affecting the Town drainage system or any Town Road except where emergency repairs are required, in which case the Highway Superintendent must be notified as soon as possible after the affected area has been stabilized.
12. Existing trees, understory vegetation, and ground cover along all property lines shall remain undisturbed to the maximum extent practicable throughout the duration of construction. Should any disturbance be required to construct approved improvements, the area shall be replanted with comparable vegetation as soon as is practicable following completion of construction activity in that area.
13. All disturbed areas shall be stabilized pursuant to NYSDEC regulations. Should disturbed areas remain disturbed for periods longer than one month, more permanent stabilization measures shall be installed.

#### **Landscaping**

1. Prior to planting according to the approved landscape plan, the Applicant shall stake the location of all proposed landscaping and allow for a site inspection by the Planning Board or its designees to ensure that the proposed landscaping will provide the maximum screening benefit and/or that the proposed landscaping is suitable for the visual setting and overall appearance of the project site.
2. All landscaping shall be installed in a healthy and vigorous state and shall be inspected at the beginning and end of the growing season within the first year of installation. Individual species that do not survive beyond the first year shall be replaced at the beginning of the next growing season. Landscaping shall be maintained for the life of the facility. In the event that said landscaping is not maintained to the satisfaction of the Building Inspector or Code Enforcement Officer (CEO), the Building Inspector or CEO shall notify the applicant in writing of the violation. If the required landscaping maintenance is not performed within 30 days to the satisfaction of the Building Inspector or CEO, the Town shall correct the violation and be reimbursed for Town costs by the applicant.

3. The Applicant shall provide an on-site and qualified arborist or landscape architect to supervise construction activity within 100 feet of any tree designated to be preserved on the approved plans. The arborist or landscape architect shall ensure that the tree protection measures indicated on the approved plans are in place and properly maintained throughout construction activity.

4. After final construction is complete, and prior to the issuance of a Certificate of Occupancy, the Applicant shall submit an as-built landscaping plan to the Town of Southeast Building Department. The as-built plan shall identify any discrepancies between the approved plan and the installed landscaping. The plans must be certified by a professional landscape architect, architect, or engineer.

**UPON ROLL CALL VOTE:**

T. LaPerch, Chairman	<u>yes</u>	D. Rush, Vice Chairman	<u>yes</u>
J. King, Boardmember	<u>yes</u>	L. Eckardt, Boardmember	<u>absent</u>
G. Pangis, Boardmember	<u>yes</u>	C. Galli, Boardmember	<u>yes</u>
R. Ferrito, Boardmember	<u>yes</u>		

The resolution was passed by a vote of 6 to 0, with 1 absent.

Toula Perch  
T. LaPerch, Chairman  
Southeast Planning Board

WS#9



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**RE: Vehicle Purchase**

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**From** Mike Burdick <mburdick@southeast-ny.gov>

**Date** Tue 3/17/2026 1:51 PM

**To** Christine DuBois <cdubois@southeast-ny.gov>

**Cc** Kathleen Chiudina <kchiudina@southeast-ny.gov>; Will Stephens <wstephens@southeast-ny.gov>

Chris/Kathy

We will be purchasing from the Onondaga CTY contract #0010808 One new 2024 Ram 2500 with snow plow for the purchase price of \$58,902.95 for Maintenance/Facilities to replace their 2012 Chevy pickup.

We will also be purchasing from the Onondaga CTY contract #0011142 one new 2024 Ram 5500 dump with plow and sander for the Highway Department to replace the 2021 Chevy dump with plow and sander that will be transferred Maintenance/Facilities. Purchase price for the Ram 5500 is \$123,268.12 Currently the Highway Dept Has \$50,000.00 in its DA5130-209 and will need a budget transfer of \$75,000.00 from Maintenance/Facilities. Both the 2012 Chevy pickup and the 2017 Chevy dump with plow and sander will be sold and the proceeds will be returned the appropriate budget line.

Thank you

*Michael E Burdick*

Town of Southeast  
Highway Superintendent

10 Palmer Road  
Brewster, NY 10509

(845)-279-2141

**Town of Southeast  
Accounting Department  
1360 Route 22  
Brewster, NY 10509**

RM#3

***Town Accountant***  
Ronald Hund

***Tel. (845) 279-7338***

***Sr. Account Clerk***  
Christine Floer

***Fax. 1-845-279-4399***

[rhund@southeast-ny.gov](mailto:rhund@southeast-ny.gov)  
[cfloer@southeast-ny.gov](mailto:cfloer@southeast-ny.gov)

**MEMO TO: Joseph Castellano**

**FROM: Ron Hund RH**

**DATE: March 11, 2026**

**RE: Budget Transfers**

Attached are the budget transfers that must be put on the agenda for approval at the Town Board meeting on March 19, 2026.

CC. Town Board  
Town Clerk

**BUDGET TRANSFER and APPROPRIATION INCREASE REQUEST**

Date: 3/19/2026

To: Budget Officer  
Town Board

Prepared By: Town Accountant

From Account Code	Description	Amount	To Account Code	Description	Amount
GENERAL FUND - A A000-1355-411-000	Assessor Professional/Technical Services	652.00	A000-1355-403-000	Assessor Books/Publications/Subscriptions 2026 Res/ Property Laws	652.00
A000-1410-405-000	Town Clerk Conference/Seminar/Training	274.00	A000-1410-206-000	Town Clerk Office Equipment Schredder	274.00
A000-1620-417-000	Facilities Maintenance Building Maintenance/Repair	2,500.00	A000-1620-424-000	Facilities Maintenance Vehicle Maintenance/Repair Kubota Tractor Repair	2,500.00
A000-1989-400-000	Contingency	2,000.00	A000-7020-424-000	Recreation Administration Vehicle Maintenance/Repair Van Repairs	2,000.00
A000-1990-400-000	Sub-Contingency	10,750.00	A000-1315-101-000	Comptroller Overtime Overtime - Year End Closeout	250.00
A000-7020-411-000	Recreation Administration Professional/Technical Services	100.00	A000-1620-101-000	Facilities Maintenance Overtime Overtime - Snow Removal	10,500.00
GENERAL FUND - B B000-3620-100-000	Safety Inspection Personal Services	75.00	A000-7020-417-000	Recreation Administration Building Maintenance/Repair Door Jams/Insulation	100.00
B000-3995-100-000	Code Enforcement Personal Services	50.00	B000-3620-101-000	Safety Inspection Overtime	75.00
B000-3995-401-000	Code Enforcement Supplies/Material	250.00	B000-3995-101-000	Code Enforcement Personal Services Overtime	50.00
HIGHWAY TOWNWIDE - DA DA00-5142-100-000	Snow Removal Personal Services	35,000.00	B000-3995-405-000	Code Enforcement Conference/Training/Seminar Peter Bell WYSCDEA Ontario Training	250.00
RESIDENTIAL REFUSE - SR SR00-8160-100-000	Refuse and Garbage Personal Services	400.00	DA00-5142-101-000	Snow Removal Overtime Overtime - Snow Removal	35,000.00
BREWSTER HEIGHTS SEWER SS2 SS02-8130-401-000	Sewage Treatment & Disposal Supplies, Material	3,500.00	SR00-8160-101-000	Refuse and Garbage Overtime Overtime	400.00
			SS02-8120-422-000	Sanitary Sewer Equipment Lease/Maintenance Annual Equipment Maintenance Contract	3,500.00

**BUDGET TRANSFER and APPROPRIATION INCREASE REQUEST**

To: Budget Officer  
Town Board

Date: 3/19/2026

Prepared By: Town Accountant

From Account Code	Description	Amount	To Account Code	Description	Amount
<b>INCREASE APPROPRIATIONS BY USING UNAPPROPRIATED, UNRESERVED FUND BALANCE OR UNANTICIPATED REVENUES</b> (Increase Appropriation and Revenue Budget)					
A000-3089-000-000	State Aid, Other	41,571.00	A000-5010-200-000	Superintendent of Highways Equipment & Capital Outlay DASNY Grant for Solar Panels on Highway Garage	41,571.00
HIGHWAY TOWNWIDE - DA DA00-0598-000-000	Appropriated Fund Balance	56,998.00	DA00-5130-209-000	Machinery Machinery Highway Spreader Truck Body - Resolution 169	56,998.00

# 2026 Contingency Report

**Beginning Balance 1/1/26** **\$ 70,000.00**

**Subtotal Contingency** **\$ 70,000.00**

**Deductions:**

**0.00**

**Total** **\$ 70,000.00**

**Proposed Deductions:**

P = 3/19/26 Recreation Van Repairs (2,000.00)

(2,000.00)

**Pending Balance 3/31/26** **\$ 68,000.00**

**Note:**

A = Approved budgetary amendment

P = Proposed budgetary amendment

## 2026 Sub-Contingency Report

**Beginning Balance 1/1/26** **\$ 120,000.00**

**Subtotal Sub-Contingency** **\$ 120,000.00**

**Deductions:**

**0.00**

**Total** **\$ 120,000.00**

**Proposed Deductions:**

P =3/19/26    Accounting Overtime - Year End Closeout (250.00)  
                  Facilities Maintenance Overtime - Snow Removal (10,500.00)

**(10,750.00)**

**Pending Balance 3/31/26** **\$ 109,250.00**

**Note:**

A = Approved budgetary amendment

P = Proposed budgetary amendment

Revenues 2026	B		C		D		E		F		G		H	
	ADJUSTED BUDGET	YTD 2/28/2026	YTD BUDGET BALANCE	ADJUSTED BUDGET/2*12	COLUMN C MINUS COLUMN E	2/12*100	PERCENT USED	YTD 2/28/2026	YTD 2/28/2025	DIFFERENCE				
Cable Fees	\$ 260,000	\$ 65,198	\$ (194,802)	\$ 43,333	\$ 21,865	16.67%	25.08%	\$ 65,198	\$ 71,628	\$ (6,430)				
Court Fines & Forfeitures	\$ 550,000	\$ 96,304	\$ (453,696)	\$ 91,667	\$ 4,638	16.67%	17.51%	\$ 96,304	\$ 124,959	\$ (28,655)				
Departmental Revenue	\$ 665,510	\$ 132,300	\$ (533,210)	\$ 110,918	\$ 21,381	16.67%	19.88%	\$ 132,300	\$ 174,159	\$ (41,860)				
Alarm Fees	\$ 33,000	\$ 24,600	\$ (8,400)	\$ 5,500	\$ 19,100	16.67%	74.55%	\$ 24,600	\$ 16,875	\$ 7,725				
Assessor Fees	2,000	919	(1,081)	333	586	16.67%	45.95%	919	465	454				
Clerk Fees	25,000	7,244	(17,756)	4,167	3,078	16.67%	28.98%	7,244	5,884	1,360				
Interest	400,000	82,106	(317,894)	66,667	15,439	16.67%	20.53%	82,106	107,160	(25,054)				
Intergovernmental Charges						16.67%	0.00%		0	(0)				
Licenses and Permits	4,510	1,302	(3,208)	752	550	16.67%	28.87%	1,302	848	454				
Miscellaneous	175,000	14,184	(160,816)	29,167	(14,983)	16.67%	8.11%	14,184	41,570	(27,386)				
Parking Fees	6,000	1,678	(4,323)	1,000	678	16.67%	27.96%	1,678	395	1,283				
Salvage of Scrap						16.67%	0.00%		676	(676)				
Tax Collector Fees	20,000	267	(19,733)	3,333	(3,066)	16.67%	1.34%	267	287	(19)				
Interfund Revenues	\$ 665,510	\$ 132,300	\$ (533,210)	\$ 110,918	\$ 21,381	16.67%	19.88%	\$ 132,300	\$ 174,159	\$ (41,860)				
Mortgage Tax	\$ 399,000	\$ 5,705	\$ (393,295)	\$ 66,500	\$ (60,795)	16.67%	1.43%	\$ 5,705	\$ 6,469	\$ (764)				
Planning Board Fees	\$ 350,000	\$ -	\$ (350,000)	\$ 58,333	\$ (58,333)	16.67%	0.00%	\$ -	\$ -	\$ -				
Real Property Taxes	\$ 138,000	\$ 23,855	\$ (114,145)	\$ 23,000	\$ 855	16.67%	17.29%	\$ 23,855	\$ 22,125	\$ 1,730				
Recreation Fees	\$ 7,544,615	\$ 7,541,134	\$ (3,481)	\$ 1,257,436	\$ 6,283,698	16.67%	99.95%	\$ 7,541,134	\$ 7,284,445	\$ 256,689				
Safety Inspection Fees	\$ 352,500	\$ 49,221	\$ (303,279)	\$ 58,750	\$ (9,529)	16.67%	13.96%	\$ 49,221	\$ 31,688	\$ 17,532				
Building Inspection Fees	\$ 390,000	\$ 174,318	\$ (215,682)	\$ 65,000	\$ 109,318	16.67%	44.70%	\$ 174,318	\$ 86,864	\$ 87,454				
Wetland Fees	\$ 350,000	\$ 167,243	\$ (182,757)	\$ 58,333	\$ 108,910	16.67%	47.78%	\$ 167,243	\$ 69,214	\$ 98,029				
Zoning Fees	5,000		(5,000)	833	(833)	16.67%	0.00%							
	35,000	7,075	(27,925)	5,833	1,242	16.67%	20.21%	7,075	17,650	(10,575)				
State Aid	\$ 390,000	\$ 174,318	\$ (215,682)	\$ 65,000	\$ 109,318	16.67%	44.70%	\$ 174,318	\$ 86,864	\$ 87,454				
Tax Penalties	\$ 435,000	\$ -	\$ (435,000)	\$ 72,500	\$ (72,500)	16.67%	0.00%	\$ -	\$ -	\$ -				
	\$ 25,000	\$ -	\$ (25,000)	\$ 4,167	\$ (4,167)	16.67%	0.00%	\$ -	\$ -	\$ -				
Total	\$ 11,109,625	\$ 8,088,035	\$ (3,021,590)	\$ 1,851,604	\$ 6,236,431	16.67%	72.80%	\$ 8,088,035	\$ 7,802,337	\$ 285,698				

RK #4

	B	C	D	E	F	G	H	DIFFERENCE	
								YTD 2/28/2026	YTD 2/28/2025
Revenues 2026	ADJUSTED BUDGET	YTD 2/28/2026	YTD BUDGET BALANCE	ADJUSTED BUDGET/2*12	COLUMN C MINUS COLUMN E	2/12*100	PERCENT USED	YTD 2/28/2026	YTD 2/28/2025
<b>Further Breakdown of Revenues 2023</b>									
<b>Intergovernmental Charges</b>									
Code Enforcement Reimbursement - Village of Brewster									
Fuel Reimbursement - Village of Brewster									
Land & Salt Reimbursement - Vails Grove									
Snow Plowing Reimbursement - Brewster Schools									
<b>Interfund Revenues</b>									
From MTA Parking Fund		\$							
WRPA Funds from General Fund A To Highway Fund DB									
Fuel Reimbursement From Other Funds		5,705							
Special District Administration									
		\$						\$	5,705

Expenditures 2026	B		C		D		E		F		G		H	
	ADJUSTED BUDGET	YTD 2/28/2026	YTD BUDGET BALANCE	ADJUSTED BUDGET/2*12	COLUMN E MINUS COLUMN C	2/12*100	PERCENT USED	YTD 2/28/2026	YTD 2/28/2025	DIFFERENCE	YTD 2/28/2026	YTD 2/28/2025	DIFFERENCE	
Cultural	\$ 74,000	\$ 56,490	\$ 17,510	\$ 12,333	\$ (44,157)	16.67%	76.34%	\$	\$	\$	\$	\$ 42,264		
Adult Recreation	\$ 28,000	\$ 16,490	\$ 11,510	\$ 4,667	\$ (11,823)	16.67%	58.89%	\$	\$	\$	\$	\$ 2,264		
Celebrations	1,000		1,000	167	167	16.67%	0.00%							
Historical Commission	500		500	83	83	16.67%	0.00%							
Museum	40,000	40,000		6,667	(33,333)	16.67%	100.00%							
Veterans	4,500		4,500	750	750	16.67%	0.00%							
Employee Benefits	\$ 74,000	\$ 56,490	\$ 17,510	\$ 12,333	\$ (44,157)	16.67%	76.34%	\$	\$	\$	\$	\$ 42,264		
Active Employees	\$ 2,923,000	\$ 461,161	\$ 2,461,839	\$ 487,167	\$ 26,005	16.67%	15.20%	\$	\$	\$	\$	\$ 9,044		
State Retirement	737,000		737,000	122,833	122,833	16.67%	0.00%							
Social Security	274,000	45,779	228,221	45,667	(112)	16.67%	16.71%	45,779	40,816			4,963		
Medicare	65,000	10,706	54,294	10,833	127	16.67%	16.47%	10,706	9,546			1,160		
Worker's Compensation	203,000	47,736	155,264	33,833	(13,902)	16.67%	23.52%	47,736	50,297			(2,561)		
Unemployment Insurance	2,000		2,000	333	333	16.67%	0.00%							
Disability Insurance	1,197,408	251,747	945,661	199,568	(52,179)	16.67%	21.02%	251,747	256,157			(4,410)		
Hospital & Medical Insurance	69,000	11,072	57,928	11,500	428	16.67%	16.05%	11,072	12,153			(1,081)		
Dental & Optical Insurance	26,000	24,000	2,000	4,333	(19,667)	16.67%	92.31%	24,000	25,500			(1,500)		
Union Welfare														
Retired Employees	\$ 2,573,408	\$ 391,039	\$ 2,182,369	\$ 428,901	\$ 37,863	16.67%	15.20%	\$	\$	\$	\$	\$ (3,430)		
Hospital & Medical, Dental & Optical Insurance	\$ 349,592	\$ 70,123	\$ 279,469	\$ 58,265	\$ (11,857)	16.67%	20.06%	\$	\$	\$	\$	\$ 12,474		
General Gov't Support	\$ 349,592	\$ 70,123	\$ 279,469	\$ 58,265	\$ (11,857)	16.67%	20.06%	\$	\$	\$	\$	\$ 12,474		
Accounting	\$ 2,971,190	\$ 362,939	\$ 2,608,251	\$ 495,198	\$ 132,259	16.67%	12.22%	\$	\$	\$	\$	\$ 6,713		
Assessor	\$ 267,825	\$ 32,157	\$ 235,668	\$ 44,638	\$ 12,480	16.67%	12.01%	\$	\$	\$	\$	\$ 729		
Attorney	199,440	31,700	167,740	33,240	1,540	16.67%	15.89%	31,700	27,415			4,285		
Budget Officer	329,395	40,458	288,937	54,899	14,441	16.67%	12.28%	40,458	42,322			(1,864)		
Central Communications	21,640	2,913	18,727	3,607	694	16.67%	13.46%	2,913	3,329			(416)		
Central Print/Mail	102,750	16,605	86,145	17,125	520	16.67%	16.16%	16,605	22,982			(6,377)		
Central Storeroom	24,700	3,542	21,158	4,117	575	16.67%	14.34%	3,542	3,516			26		
Contingency	8,500	1,600	6,900	1,417	(183)	16.67%	18.82%	1,600	1,600					
Job-Contingency	70,000		70,000	11,667	11,667	16.67%	0.00%							
Engineer	120,000		120,000	20,000	20,000	16.67%	0.00%							
Facilities Maintenance	65,000	5,510	59,490	10,833	5,324	16.67%	8.48%	5,510	14,085			(8,576)		
Fiscal Agent	333,770	51,809	281,961	55,628	3,820	16.67%	15.52%	51,809	45,863			5,946		
	3,000	2,030	970	500	(1,530)	16.67%	67.67%	2,030	2,030					

Expenditures 2026	B		C		D		E		F		G		H	
	ADJUSTED BUDGET	YTD 2/28/2026	YTD BUDGET BALANCE	ADJUSTED BUDGET/2*12	COLUMN E MINUS COLUMN C	2/12*100	PERCENT USED	YTD 2/28/2026	YTD 2/28/2025	DIFFERENCE	YTD 2/28/2026	YTD 2/28/2025	DIFFERENCE	
Justice	408,365	55,740	352,625	68,061	12,321	16.67%	13.65%	55,740	49,153	6,587	55,740	49,153	6,587	
Municipal Association Dues	1,650	1,875	(225)	275	(1,600)	16.67%	113.64%	1,875	1,650	225	1,875	1,650	225	
Payment of MTA Payroll Tax						16.67%	0.00%		2,338	(2,338)		2,338	(2,338)	
Purchasing	15,000	2,308	12,692	2,500	192	16.67%	15.38%	2,308	2,308		2,308	2,308		
Records Management	6,925	1,058	5,867	1,154	96	16.67%	15.28%	1,058	1,033	25	1,058	1,033	25	
Special Districts	124,240	15,008	109,232	20,707	5,699	16.67%	12.08%	15,008	14,084	923	15,008	14,084	923	
Supervisor	168,710	23,164	145,546	28,118	4,955	16.67%	13.73%	23,164	24,440	(1,277)	23,164	24,440	(1,277)	
Tax Receiver	127,870	25,938	101,932	21,312	(4,626)	16.67%	20.28%	25,938	23,890	2,048	25,938	23,890	2,048	
Tax Refunds	10,000	1,324	8,676	1,667	343	16.67%	13.24%	1,324	1,451	127	1,324	1,451	127	
Town Board	96,475	15,063	81,412	16,079	1,016	16.67%	15.61%	15,063	14,451	612	15,063	14,451	612	
Town Clerk	215,935	32,991	182,944	35,989	2,998	16.67%	15.28%	32,991	31,689	1,302	32,991	31,689	1,302	
Unallocated Insurance	250,000	148	249,852	41,667	41,519	16.67%	0.06%	148	350	(202)	148	350	(202)	
<b>Highway</b>	<b>\$ 2,971,190</b>	<b>\$ 362,939</b>	<b>\$ 2,608,251</b>	<b>\$ 495,198</b>	<b>\$ 132,259</b>	<b>16.67%</b>	<b>12.22%</b>	<b>\$ 362,939</b>	<b>\$ 356,226</b>	<b>\$ 6,713</b>	<b>\$ 362,939</b>	<b>\$ 356,226</b>	<b>\$ 6,713</b>	
<b>General Repairs</b>	<b>1,388,000</b>	<b>201,463</b>	<b>\$ 1,186,537</b>	<b>\$ 231,333</b>	<b>\$ 29,871</b>	<b>16.67%</b>	<b>14.51%</b>	<b>201,463</b>	<b>\$ 190,675</b>	<b>\$ 10,787</b>	<b>201,463</b>	<b>\$ 190,675</b>	<b>\$ 10,787</b>	
<b>Improvements</b>	<b>392,000</b>		<b>392,000</b>	<b>65,333</b>	<b>65,333</b>	<b>16.67%</b>	<b>0.00%</b>		<b>288,421</b>	<b>(254,928)</b>		<b>288,421</b>	<b>(254,928)</b>	
<b>Machinery</b>	<b>364,500</b>	<b>33,493</b>	<b>331,007</b>	<b>60,750</b>	<b>27,257</b>	<b>16.67%</b>	<b>9.19%</b>	<b>33,493</b>	<b>23,889</b>	<b>9,604</b>	<b>33,493</b>	<b>23,889</b>	<b>9,604</b>	
<b>Misc. Brush &amp; Weeds</b>	<b>251,850</b>	<b>29,154</b>	<b>222,696</b>	<b>41,975</b>	<b>12,821</b>	<b>16.67%</b>	<b>11.58%</b>	<b>29,154</b>	<b>23,889</b>	<b>5,265</b>	<b>29,154</b>	<b>23,889</b>	<b>5,265</b>	
<b>Snow Removal</b>	<b>547,500</b>	<b>273,593</b>	<b>273,907</b>	<b>91,250</b>	<b>(182,343)</b>	<b>16.67%</b>	<b>49.97%</b>	<b>273,593</b>	<b>169,428</b>	<b>104,165</b>	<b>273,593</b>	<b>169,428</b>	<b>104,165</b>	
<b>Street Lighting</b>	<b>10,000</b>	<b>1,759</b>	<b>8,241</b>	<b>1,667</b>	<b>(92)</b>	<b>16.67%</b>	<b>17.59%</b>	<b>1,759</b>	<b>1,791</b>	<b>(32)</b>	<b>1,759</b>	<b>1,791</b>	<b>(32)</b>	
<b>Supt. Of Highways</b>	<b>266,595</b>	<b>78,115</b>	<b>188,480</b>	<b>44,433</b>	<b>(33,682)</b>	<b>16.67%</b>	<b>29.30%</b>	<b>78,115</b>	<b>35,445</b>	<b>42,669</b>	<b>78,115</b>	<b>35,445</b>	<b>42,669</b>	
<b>Home &amp; Community</b>	<b>\$ 3,220,445</b>	<b>\$ 617,575</b>	<b>\$ 2,602,870</b>	<b>\$ 536,741</b>	<b>\$ (80,834)</b>	<b>16.67%</b>	<b>19.18%</b>	<b>\$ 617,575</b>	<b>\$ 709,649</b>	<b>\$ (92,074)</b>	<b>\$ 617,575</b>	<b>\$ 709,649</b>	<b>\$ (92,074)</b>	
<b>Cemeteries</b>	<b>15,000</b>		<b>15,000</b>	<b>2,500</b>	<b>2,500</b>	<b>16.67%</b>	<b>0.00%</b>							
<b>Code Enforcement</b>	<b>74,900</b>	<b>12,200</b>	<b>62,700</b>	<b>12,483</b>	<b>283</b>	<b>16.67%</b>	<b>16.29%</b>	<b>12,200</b>	<b>9,606</b>	<b>2,593</b>	<b>12,200</b>	<b>9,606</b>	<b>2,593</b>	
<b>Community Beautification</b>	<b>1,000</b>		<b>1,000</b>	<b>167</b>	<b>167</b>	<b>16.67%</b>	<b>0.00%</b>							
<b>Environmental Control</b>	<b>12,500</b>		<b>12,500</b>	<b>2,083</b>	<b>2,083</b>	<b>16.67%</b>	<b>0.00%</b>							
<b>Planning Board</b>	<b>232,150</b>	<b>28,748</b>	<b>203,402</b>	<b>38,692</b>	<b>9,943</b>	<b>16.67%</b>	<b>12.38%</b>	<b>28,748</b>	<b>18,948</b>	<b>9,800</b>	<b>28,748</b>	<b>18,948</b>	<b>9,800</b>	
<b>Refuse and Garbage</b>	<b>20,000</b>	<b>1,178</b>	<b>18,822</b>	<b>3,333</b>	<b>2,155</b>	<b>16.67%</b>	<b>5.89%</b>	<b>1,178</b>	<b>1,450</b>	<b>(271)</b>	<b>1,178</b>	<b>1,450</b>	<b>(271)</b>	
<b>Registrar Vital Statistics</b>	<b>10,575</b>	<b>1,617</b>	<b>8,958</b>	<b>1,763</b>	<b>145</b>	<b>16.67%</b>	<b>15.29%</b>	<b>1,617</b>	<b>1,579</b>	<b>38</b>	<b>1,617</b>	<b>1,579</b>	<b>38</b>	
<b>Town Planner</b>	<b>10,000</b>		<b>10,000</b>	<b>1,667</b>	<b>1,667</b>	<b>16.67%</b>	<b>0.00%</b>							
<b>Zoning Board</b>	<b>15,635</b>	<b>2,358</b>	<b>13,277</b>	<b>2,606</b>	<b>248</b>	<b>16.67%</b>	<b>15.08%</b>	<b>2,358</b>	<b>2,104</b>	<b>254</b>	<b>2,358</b>	<b>2,104</b>	<b>254</b>	
<b>Drainage/MS4</b>	<b>20,315</b>	<b>2,954</b>	<b>17,361</b>	<b>3,386</b>	<b>432</b>	<b>16.67%</b>	<b>14.54%</b>	<b>2,954</b>	<b>2,885</b>	<b>69</b>	<b>2,954</b>	<b>2,885</b>	<b>69</b>	
<b>Home &amp; Community</b>	<b>\$ 412,075</b>	<b>\$ 49,056</b>	<b>\$ 363,019</b>	<b>\$ 68,679</b>	<b>\$ 19,623</b>	<b>16.67%</b>	<b>11.90%</b>	<b>\$ 49,056</b>	<b>\$ 36,571</b>	<b>\$ 12,484</b>	<b>\$ 49,056</b>	<b>\$ 36,571</b>	<b>\$ 12,484</b>	

Expenditures 2026	B	C	D	E	F	G	H	DIFFERENCE
	ADJUSTED BUDGET	YTD 2/28/2026	YTD BUDGET BALANCE	ADJUSTED BUDGET/2-12	COLUMN E MINUS COLUMN C	2/12*100	PERCENT USED	
Operating Transfers	\$ 354,000	\$ (4,995)	\$ 358,995	\$ 59,000	\$ 63,995	16.67%	-1.41%	\$ (4,995) \$ (7,125) \$ 2,129
Debt Service	\$ 354,000	\$ (4,995)	\$ 358,995	\$ 59,000	\$ 63,995	16.67%	-1.41%	\$ (4,995) \$ (7,125) \$ 2,129
Transfer ARPA Funds from General Fund A To Highway						16.67%	0.00%	
Public Safety	\$ 354,000	\$ (4,995)	\$ 358,995	\$ 59,000	\$ 63,995	16.67%	-1.41%	\$ (4,995) \$ (7,125) \$ 2,129
Assessment Review Board	\$ 464,070	\$ 61,647	\$ 402,423	\$ 77,345	\$ 15,698	16.67%	13.28%	\$ 61,647 \$ 102,803 \$ (41,156)
Control of Dogs	\$ 2,300	\$ -	\$ 2,300	\$ 383	\$ 383	16.67%	0.00%	\$ - \$ - \$ -
Fire Protection	\$ 59,855	\$ 2,018	\$ 59,855	\$ 9,976	\$ 9,976	16.67%	0.00%	\$ 2,018 \$ 40,353 \$ (40,353)
Safety Inspection	\$ 17,450	\$ 59,629	\$ 15,432	\$ 2,908	\$ 891	16.67%	11.56%	\$ 59,629 \$ 2,305 \$ (288)
	\$ 384,465	\$ -	\$ 324,836	\$ 64,078	\$ 4,448	16.67%	15.51%	\$ - \$ 60,145 \$ (516)
Recreation	\$ 464,070	\$ 61,647	\$ 402,423	\$ 77,345	\$ 15,698	16.67%	13.28%	\$ 61,647 \$ 102,803 \$ (41,156)
	\$ 690,845	\$ 71,143	\$ 619,702	\$ 115,141	\$ 43,997	16.67%	10.30%	\$ 71,143 \$ 100,373 \$ (29,229)
Total	\$ 11,109,625	\$ 1,675,016	\$ 9,434,609	\$ 1,851,604	\$ 176,588	16.67%	15.08%	\$ 1,675,016 \$ 1,764,840 \$ (89,824)

R#6

**TOWN BOARD  
TOWN OF SOUTHEAST, NEW YORK**

**LANDSCAPING – MAINTENANCE CONTRACT - AWARD**

RESOLUTION NO. \_\_\_\_\_ / 2026

DATE: March 19, 2026

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**WHEREAS**, the Town of Southeast is in receipt of responses to its duly advertised Request for Proposals (“RFP”) seeking a Landscaping Services for Town Facilities; and

**WHEREAS**, the Town Board has reviewed the proposals submitted and hereby elects to award a contract for such services.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Southeast accepts the proposal of Landwork Contractors for lawn care and landscaping services at Town facilities, and hereby authorizes the Supervisor to execute a personal services contract with Landwork Contractors for such services for a term commencing April 1, 2026 and ending November 30, 2028 as set forth in the proposal submitted; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

Upon Roll Call Vote:

Councilman Cyprus	_____
Councilman Larca	_____
Councilwoman Lewis	_____
Councilman Mazzotta	_____
Supervisor Castellano	_____

VOTE: carried / defeated by a vote of \_\_\_\_\_ in favor \_\_\_\_\_ against \_\_\_\_\_ abstained.

**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK )

: ss.:

COUNTY OF PUTNAM )

I, KATHLEEN CHIUDINA, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a regular meeting of said board held the 19<sup>th</sup> day of March 2026.

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KATHLEEN CHIUDINA  
Town Clerk

R#7

**TOWN BOARD  
TOWN OF SOUTHEAST, NEW YORK**

**BLACKBERRY POOL MAINTENANCE CONTRACT – 2026 AWARD**

RESOLUTION NO. \_\_\_\_\_ / 2026

DATE: March 19, 2026

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**WHEREAS**, the Town of Southeast is in receipt of responses to its duly advertised Request for Proposals (“RFP”) seeking Pool Maintenance services and materials for the Blackberry Park District; and

**WHEREAS**, the Town Board has reviewed the proposals submitted and hereby elects to award a contract for such services for the 2026 Season.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Southeast accepts the proposal of Crystal Clear Pools, 17 Salem Ridge Road, Carmel, NY 10512 and hereby authorizes the Supervisor to execute a personal services contract with Crystal Clear Pools for such services for 2026 season in accordance with the proposal of Crystal Clear Pools dated February 11, 2026.

**AND BE IT FURTHER**

**RESOLVED**, that this resolution shall take effect immediately.

Upon Roll Call Vote:

Councilman Cyprus	_____
Councilman Larca	_____
Councilwoman Lewis	_____
Councilman Mazzotta	_____
Supervisor Castellano	_____

VOTE: carried / defeated by a vote of \_\_\_\_\_ in favor \_\_\_\_\_ against \_\_\_\_\_ abstained.

**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK )

: ss.:

COUNTY OF PUTNAM )

I, KATHLEEN CHIUDINA, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 19<sup>th</sup> day of March 2026.

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KATHLEEN CHIUDINA  
Town Clerk

R#8

**TOWN BOARD  
TOWN OF SOUTHEAST, NEW YORK**

**TONETTA LAKE RESTORATION – CONTRACT ADDENDUM  
EVERBLUE LAKES**

RESOLUTION NO. \_\_\_\_\_ / 26

DATE: March 19, 2026

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**WHEREAS**, by resolution adopted March 21, 2024 the Town of Southeast which awarded a contract to A Lake-Savers, LLC d/b/a EverBlue Lakes (“EverBlue”) for Tonetta Lake water quality restoration services (the (“2024 Contract”)); and

**WHEREAS**, the aeration system installed pursuant to the contract awarded in 2024 has provided some relief from the periodic recurring algae blooms that disrupt the water quality and recreational use of Tonetta Lake; and

**WHEREAS**, EverBlue has suggested an additional mode to address the algae blooms going forward and has provided a proposal for the Town Board’s consideration; and

**WHEREAS**, the Town Board has considered EverBlue’s proposal to add additional services under the existing contract.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Southeast hereby accepts the proposal of A Lake-Savers, LLC, d/b/a EverBlue Lakes (the “Contractor”), to provide an Ultrasonic Algae Technology System for use in Tonetta Lake for a sum not to exceed Twelve Thousand Eight Hundred Fifty (\$12,850.00) dollars per year, for a period of two (2) years as set forth in the Contractor’s proposal dated December 16, 2025; and be it further

**RESOLVED**, the Supervisor be and hereby is authorized to accept Contractor’s proposal dated December 16, 2025 as an addendum to the 2024 Contract.

Upon Roll Call Vote:

Councilman Cyprus	_____
Councilman Larca	_____
Councilwoman Lewis	_____
Councilman Mazzotta	_____
Supervisor Castellano	_____

VOTE: carried / defeated by a vote of \_\_\_\_\_ in favor \_\_\_\_\_ against \_\_\_\_\_ abstained.

**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK    )  
  : ss.:  
COUNTY OF PUTNAM    )

I, KATHLEEN CHIUDINA, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 19<sup>th</sup> day of March 2026.

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**KATHLEEN CHIUDINA**  
Town Clerk

R#9

**TOWN BOARD  
TOWN OF SOUTHEAST, NEW YORK**

**HISTORIC SITES COMMISSION  
APPOINTMENT TO FILL VACANCY**

RESOLUTION NO. \_\_\_\_\_ / 2026

DATE: March 19, 2026

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**WHEREAS**, there is a vacancy on the Town of Southeast Historic Sites Commission ("HSC") resulting from a resignation; and

**WHEREAS**, the Town Board is in receipt of resumes of individuals interested in filing the vacancy.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Southeast hereby appoints:

\_\_\_\_\_

to fill the unexpired term of Joseph Castellano (due to expire 12/31/2030) as a member of the Town of Southeast Historic Sites Commission; and be it further

**RESOLVED**, that this appointment shall take effect upon the taking and filing of the appropriate oath of office with the Clerk of the Town of Southeast.

**UPON A ROLL CALL VOTE:**

- Councilman Cyprus \_\_\_\_\_
- Councilman Larca \_\_\_\_\_
- Councilwoman Lewis \_\_\_\_\_
- Councilman Mazzotta \_\_\_\_\_
- Supervisor Castellano \_\_\_\_\_

VOTE: Resolution carried / defeated by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ against; \_\_\_\_\_ abstained.

**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK    )  
                                  : ss.:  
COUNTY OF PUTNAM    )

I, KATHLEEN CHIUDINA, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a regular meeting of said board held the 19<sup>th</sup> day of March 2026.

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KATHLEEN CHIUDINA  
Town Clerk

R#10

**TOWN BOARD  
TOWN OF SOUTHEAST, NEW YORK**

**1912 NY ROUTE 22 / APAP LAND MANAGEMENT  
PERFORMANCE BOND**

RESOLUTION NO. \_\_\_\_\_ / 2026

DATE: March 19, 2026

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**WHEREAS**, the Town Board of the Town of Southeast is in receipt of a report and recommendation from the Town Engineer dated February 18, 2026 and referral from the Planning Board dated March 9, 2026 with respect to the Performance Security to be posted in connection with the commercial Site Plan application relating to property located at 1912 NY Route 22, Southeast Tax Map No. 35.-2-6 (the "Subject Premises").

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the bond amount shall be established for the project set forth below to be constructed on the Subject Premises:

**PROJECT NAME:**

**BOND AMOUNT:**

Apap Land Management  
1912 NYS Route 22

Site Improvements           \$ 973,274.45  
Erosion & Sediment Control \$ 30,000.00

And be it further

**RESOLVED**, that no building permits shall issue until the appropriate security has been posted and inspection fees have been paid; and be it

**RESOLVED**, that a certified copy of this resolution shall be transmitted by the Town Clerk to the Planning Board Secretary and Building Inspector forthwith.

**UPON A ROLL CALL VOTE:**

Councilman Cyprus           \_\_\_\_\_

Councilman Larca             \_\_\_\_\_

Councilwoman Lewis         \_\_\_\_\_

Councilman Mazzotta         \_\_\_\_\_

Supervisor Castellano        \_\_\_\_\_

VOTE: carried / defeated by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ against; \_\_\_\_\_ abstained.

**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK    )  
                                  : ss.:  
COUNTY OF PUTNAM    )

I, KATHLEEN CHIUDINA, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a Regular Meeting of said board held the 19<sup>th</sup> day of March 2025.

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KATHLEEN CHIUDINA  
Town Clerk

R#11

**TOWN BOARD  
TOWN OF SOUTHEAST, NEW YORK**

**PURCHASE OF VEHICLES / HIGHWAY – FACILITIES MAINTENANCE**

RESOLUTION NO. \_\_\_\_\_ / 2026

DATE: March 19, 2026

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**WHEREAS**, by correspondence dated March 6<sup>th</sup> and 17<sup>th</sup> 2026, the Highway Superintendent seeks authorization to acquire two (2) vehicles, one for use in the Highway Department and one for use in the Facilities Maintenance Department; and

**WHEREAS**, it is found and determined that there are sufficient funds available for the proposed acquisitions within the 2026 Highway Department and 2026 Facilities Maintenance Budget and would require a \$75,000 funds transfer from the appropriate Facilities Maintenance Equipment / Contingency budget line(s) to the Highway Department's budget and that such acquisitions will not require financing through bonding or otherwise.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Highway Superintendent is authorized to acquire one (1) 2024 Dodge Ram 2500 Pickup Truck with snowplow for the purchase price of \$58,902.95 under Onondaga County Contract #0010808 for use by the Facilities Maintenance Department, and (1) 2024 Dodge Ram 5500 Dump Truck with plow and sander for the purchase price of \$123,268.12 under Onondaga County Contract #0011142 for use by the Highway Department; and be it further

**RESOLVED**, that the Highway Superintendent is hereby authorized to transfer one (1) 2021 Chevrolet Dump Truck with plow and sander, currently in the Highway Department inventory, to the Facilities Maintenance Department; and be it further

**RESOLVED**, that as consideration for the above-mentioned transfer, the sum of \$75,000 shall be debited from the appropriate Facilities Maintenance / Contingency budget line(s) and credited to the appropriate Highway Department equipment budget line; and be it further

**RESOLVED**, that any amounts realized from the sale of two Facilities Maintenance vehicles (2012 Pickup with plow and 2017 dump truck) being replaced shall

be credited to the Facilities Maintenance / Contingency budget lines from which the \$75,000 credited to Highway will be taken; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

Upon Roll Call Vote:

Councilman Cyprus	_____
Councilman Larca	_____
Councilwoman Lewis	_____
Councilman Mazzotta	_____
Supervisor Castellano	_____

VOTE: carried / defeated by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ against; \_\_\_\_\_ abstained.

**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK     )  
   : ss.:  
 COUNTY OF PUTNAM     )

I, KATHLEEN CHIUDINA, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 19<sup>th</sup> day of March 2026.

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KATHLEEN CHIUDINA  
 Town Clerk

R#12

**TOWN BOARD  
TOWN OF SOUTHEAST, NEW YORK**

**DEBONIS SOUTHEAST DUNKIN  
AMENDED RESOLUTION ESTABLISHING PERFORMANCE SECURITY**

RESOLUTION NO. \_\_\_\_\_ / 26

DATE: March 19, 2026

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**WHEREAS**, on September 11, 2025 the Town Board of the Town of Southeast adopted a resolution (Resolution No. 55/2025) establishing performance security for the DeBonis Southeast Dunkin site plan for property located at 1617 Route 22, Town of Southeast Tax Map No. 46.-1-21; and

**WHEREAS**, the original resolution (Resolution #55/2025) contained a typographical / clerical error which requires correction.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the bond amounts for the following project are set as follows:

<u>PROJECT NAME</u>	<u>PRESENT AMOUNT</u>	<u>RECOMMENDED TO</u>
DeBonis Southeast Dunkin		
Site Improvements	\$ -0-	\$220,000.00
Erosion & Sediment Control	\$ -0-	\$ 16,500.00

**ROLL CALL VOTE:**

Councilman Cyprus \_\_\_\_\_  
 Councilman Larca \_\_\_\_\_  
 Councilwoman Lewis \_\_\_\_\_  
 Councilman Mazzotta \_\_\_\_\_  
 Supervisor Castellano \_\_\_\_\_

VOTE: carried / defeated by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ against; \_\_\_\_\_ abstained.

**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK    )  
  : ss.:  
COUNTY OF PUTNAM    )

I, KATHLEEN CHIUDINA, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held on the 19<sup>th</sup> day of March 2026.

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KATHLEEN CHIUDINA  
Town Clerk