

# Town of Southeast

Town Clerk Office  
1360 Route 22  
Brewster, NY 10509



## TO LICENSE YOUR DOG, COMPLETE THIS LICENSE FORM

Directions for the licensing process are on the next page.

# DOG LICENSE APPLICATION

### DOG IDENTIFICATION

License No.	Chk Code
Date Issued	Expiration Date
Dog Breed	Code
Dog Color(s)	Code(s)
Other ID	Dog's Yr of Birth Last 2 Digits
Markings	Dog's Name

Issuing County Code/TCV Code

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License Type

- Original
- Renewal
- Transfer of Ownership

DL-1 Rev. 11/14

### RABIES CERTIFICATE REQUIRED

Rabies Vaccine Manufacturer:

Serial Number

One Year Vacc.

Three Year Vacc.

Date Vaccinated:

Veterinarian:

### Owner Identification (Person who harbors or keeps dog):

Last	First	Initial
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Telephone Number

Area Code	Telephone Number
<input type="text"/>	<input type="text"/>

County Code	Town, City Village Code
<input type="text"/>	<input type="text"/>

### Mailing Address: (no P.O. Boxes allowed, must be a physical address)

Number	Street or Road Name
<input type="text"/>	<input type="text"/>

City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

County	Town, City of Village
<input type="text"/>	<input type="text"/>

### TYPE OF LICENSE

- 1  Male, Neutered
- 2  Female, Spayed
- 3 Male, Unneutered
  - Under 6 months old
  - 6 months and older
- 4 Female, Unspayed
  - Under 6 months old
  - 6 months and older
- 5  Exemption - No Fee  
(Guide dog, War Dog, Police Dog, Work Dog, Hearing Dog, Service Dog)

### FEES

Neutered / Spayed	\$8.00
Unneutered / Unspayed	\$16.00
Late Renewals	\$5.00

### Town Clerk Office only

Amount Charge/Paid \$ \_\_\_\_\_

Method of Payment

Check  Cash  Credit Card

\_\_\_\_\_  
Owners Signature Date

\_\_\_\_\_  
Clerk's Signature Date

# Town of Southeast

## Dog License Policy and Procedure

New York State's Article 7 relates to the licensing, identification and control of dogs and the animal population control program in New York State and is administered by the Town of Southeast, Town Clerk. Local officials, generally Animal Control Officers or Dog Control Officers, are responsible for enforcing Article 7.

### WHAT DOGS MUST BE LICENSED?

Every dog owned or harbored in New York State for longer than 30 days must be licensed. The following are the only license exemptions

- ❶ Dogs under four months of age not running at large
- ❷ If a non-resident brings a dog into New York State for less than 30 days and the dog is licensed according to the resident state's licensing laws.
- ❸ Dogs confined to the premises of any public or private hospital, research institution or a Class A Dealer with a certificate of exemption from the Commissioner

### HOW TO LICENSE YOUR DOG.

- ❶ Apply for a Dog License at the Town of Southeast, Town Clerk's Office located at 1360 Route 22, Brewster New York 10509
- ❷ For guide dogs, war dogs, hearing dogs, police work dogs, detection dogs, therapy dogs and service dogs, satisfactory proof is required, such as a training certificate, etc. for licenses.

### IN ADDITION TO THE APPLICATION THE OWNER WILL NEED:

If the dog is spayed or neutered - a certificate from a licensed veterinarian is needed.

All dogs three months or older must have proof of a rabies vaccination signed by a licensed veterinarian or a certificate stating why the life of the dog would be endangered by a veterinarian

After the application and appropriate certificates are filed and the license fees have been paid, the license will be validated for one year. Each dog is assigned a permanent official identification (ID) number and issues a metal ID tag which is to be attached to the dog's collar.

**NO REFUNDS WILL BE MADE AFTER A LICENSE HAS BEEN VALIDATED.**

### License Fees

The statutory fees are:

❶ SPAYED or NEUTERED dogs:	\$8.00
❷ UNSPAYED or UNNEUTERED dogs:	\$16.00
For GUIDE, WAR, HEARING, POLICE WORK, SERVICE, DETECTION,	Waived
❸ THERAPY dogs: No Fee with Satisfactory Proof	\$ 0.00
❹ Late Renewals:	\$5.00

License Renewal forms will be mailed directly to the dog owner by the Town of Southeast, Town Clerk's office.

### Town of Southeast, Town Clerk's Office

Located at:

Town of Southeast  
Michele Stancati, Town Clerk  
1360 Route 22  
Brewster, New York 10509

Office Phone  
Fax  
E-mail



(845) 279-2196  
(845) 279-4399

[mstancati@southeast-ny.gov](mailto:mstancati@southeast-ny.gov)