

TOWN OF SOUTHEAST
1360 Route 22
Brewster, New York 10509
Thursday, January 23, 2020
EXECUTIVE SESSION 5:45 P.M.
WORK SESSION/REGULAR MEETING 7:00 P.M.

Pledge of Allegiance
Notation of Exits
Turn Off/Put on Vibrate – All Electronic Devices

Executive Session:

Board Interviews

Presentation:

Laurie Bell – Town Assessor – STAR Changes

Work Session:

1. Discussion – Stateline Retail Center
2. Discussion – Highway Superintendent Update

Regular Meeting:

1. Correspondence
2. Approval of Voucher List
3. Setting of Meeting Dates and Public Hearings

All meetings will be held at 1360 Route 22, Brewster, New York
At 7:00 P.M. unless otherwise noted:

Thursday, February 6, 2020

Thursday, February 20, 2020

4. Motion – Set Public Hearing – Amend Chapter 18-26 – Town of Southeast Code of Ethics and Financial Disclosure Law – Thursday, February 20, 2020
5. Resolution – Appointment to Planning Board
6. Resolution – Special District Rates – 2020
7. Resolution – Ninth Jam LLC - Southeast Executive Park Parking – Release of Performance Bond – Establishment of Maintenance Bond
8. Resolution – Appoint Special Prosecutor

9. Motion – Award Landscaping Contract – 3 Years – La Tea Contractors & Landscaping
10. Motion – Award Window Restoration Project – 67 Main Street – Newburg Sash & Restoration

Recognition of Public/Public Comment

Recognition of Town Board/Town Board Comment

WS # 2

Town of Southeast
Highway Department

10 Palmer Road, Brewster, N.Y. 10509

(845) 279-2141

mburdick@southeast-ny.gov

FAX (845) 279-3226

Michael Burdick
Highway Superintendent

January 21, 2020

The Town of Southeast Highway Department is requesting the following Equipment Purchases:

1. **Blacktop Roller**

Budget Quote

Cost Estimate, Source Well contract \$47,600.00

2. **Hydraulic Excavator**

Budget Quote

Cost Estimate, Source Well contract \$108,700.00

3. **2 Federal Surplus Plow Trucks**

Budget Quote

Cost Estimate, Oneida County Contract \$180,000.00

To Retro Fit 2 Trucks with Snow removal Equipment

The replacement of our Blacktop Roller is vital to our Paving Program. The current roller is a 2003 and has become unreliable and is in need of further repairs.

The Purchase of a Hydraulic Excavator will increase our ability to complete drainage work in a timely manner. Currently I have found 20 plus catch basins and approximately 1000 feet of pipe that has failed and is need of replacement.

The Highway Department will be replacing a 2005 International Plow Truck that has gone through its life cycle and it is no longer cost effective to continue to repair it.

The second truck will have special plow equipment to help the department provide snow removal on the three newly acquired roads.

R#5

**TOWN BOARD
TOWN OF SOUTHEAST, NEW YORK
APPOINTMENT TO PLANNING BOARD**

RESOLUTION NO. _____ / 2020

DATE: January 23, 2020

INTRODUCED BY: _____

SECONDED BY: _____

WHEREAS, there is a vacancy on the Town of Southeast Planning Board resulting from the resignation of one of its members.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Southeast hereby appoints

who has been duly recommended and deemed qualified to fill an unexpired term on the Southeast Planning Board to expire December 31, 2022; and be it further

RESOLVED, that this appointment shall take effect immediately upon the taking and filing of the appropriate oath of office of the aforesaid appointee with the Clerk of the Town of Southeast.

Upon Roll Call Vote:

- Councilman Alvarez _____
- Councilman Larca _____
- Councilman Lord _____
- Councilman O'Connor _____
- Supervisor Hay _____

VOTE: carried / defeated by a vote of _____ in favor, _____ against; _____ abstained.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)
 : ss.:
COUNTY OF PUTNAM)

I, MICHELE STANCATI, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 23rd day of January, 2020

MICHELE STANCATI
Town Clerk

R#6

**TOWN BOARD
TOWN OF SOUTHEAST, NEW YORK**

SPECIAL DISTRICT RATES - 2020

RESOLUTION NO. _____ / 2020

DATE: January 23, 2020

INTRODUCED BY: _____

SECONDED BY: _____

WHEREAS, the Town Board of the Town of Southeast establishes rates for its several special improvement districts, including water, sewer, refuse, park and lighting districts; and

WHEREAS, such rates are set at such a level so as to recover the necessary funds to repay capital borrowing and the expenses of operation and maintenance of the individual districts; and

WHEREAS, such funds are apportioned among the several owners of real property and benefitted parties within each district.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Southeast hereby accept the recommendations of the special district administrator; finds that the rates set forth in such recommendation are fair and equitable; and hereby establishes the rates for each of the Town's Special Improvement Districts for the year 2020 as set forth in the schedule of rates annexed hereto and made part hereof.

UPON A ROLL CALL VOTE:

Councilman Alvarez _____
Councilman Larca _____
Councilman Lord _____
Councilman O'Connor _____
Supervisor Hay _____

VOTE: carried / defeated by a vote of _____ in favor, _____ against; _____ abstained.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)
 : ss.:
COUNTY OF PUTNAM)

I, MICHELE STANCATI, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 23rd day of January, 2020.

MICHELE STANCATI
Town Clerk

R#7

TOWN BOARD
TOWN OF SOUTHEAST, NEW YORK

NINTH JAM LLC - SOUTHEAST EXECUTIVE PARK PARKING
RELEASE OF PERFORMANCE BOND
ESTABLISHMENT OF MAINTENANCE BONDS

RESOLUTION NO. _____ / 20

DATE: January 23, 2020

INTRODUCED BY: _____

SECONDED BY: _____

WHEREAS, the Town Board of the Town of Southeast is in receipt of a report and recommendation from the Town Engineer and referral from the Planning Board with respect to the release of Performance Bond and Establishment of Maintenance Bonds for the SOUTHEAST EXECUTIVE PARK PARKING FACILITY site development plan for premises located at Route 312 and Independent Way, Tax Map Nos. 45.-1-3; 56.1-31; and

WHEREAS, such report recommends the release of the balance of the performance bond held in connection with this project on the condition that appropriate post construction performance bond and maintenance bonds are posted.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Clerk is hereby directed to cancel and return the original performance bond posted by NINTH JAM LLC or its agents to secure installation of erosion and sediment control measures in connection with construction of the parking facilities and alternative access to the commercial site from Independent Way and to return any and all original bonds, deposits, letters of credit or other indicia of security posted in connection with this project on the condition that the applicant / owner (a) files a post construction performance guarantee for the maintenance of Storm Water facilities in an amount not less than \$23,300.00 for a period of four (4) years; (b) files a landscape maintenance bond in an amount not less than \$2,5000 for a period of two (2) years; and (c) deposit the sum of \$1,500 in escrow with the Town Clerk, such sum to be used to fund annual storm water system inspections and reports, in the event the property owner fails to provide same.

UPON ROLL CALL VOTE:

Councilman Alvarez _____
Councilman Larca _____
Councilman Lord _____
Councilman O'Connor _____
Supervisor Hay _____

VOTE: Resolution _____, by a vote of ____ to ____, ____ abstained.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)
 : ss.:
COUNTY OF PUTNAM)

I, MICHELE STANCATI, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 23rd day of January, 2020.

MICHAEL STANCATI
Town Clerk

R# 8-9-10

to follow